Minutes of the West Bedlington Town Council Meeting held at Bedlington Community Centre, Front Street West, Bedlington.

On Thursday 9th February 2023 at 6.30pm.



PRESENTATIONS.

o There were no presentations for this meeting.

QUESTIONS TO THE COUNCIL

None for this meeting.

PART A - ATTENDANCE / APOLOGIES AND DECLARATIONS OF INTERESTS.

Min		Attendance / Apologies and Declarations of	Determination
Ref		Interests.	
23/26		In Attendance	Councillors Crosby, Hedley, Hogg, Reed, Taylor, Thompson, Todd, D Wallace, and R Wallace (Chair). Town Clerk Steven Young, and 1 (One) member of the public.
23/27	a.	 Apologies for Absence. i. To receive and note any apologies for absence from Councillors. ii. To consider and determine any dispensations for absent Councillors. 	 i. There were no apologies for absence, all Councillors were in attendance. ii. There were no dispensations for absence for this meeting.
23/28	b.	Declaration of Interests. i. Unless already entered in the Council's Register of Members' interests, members are required to disclose any personal interest, (which includes any disclosable pecuniary interest), they may have in any of the items included on the agenda for the meeting in accordance with the Code of Conduct adopted by the Council on 12th July 2012.	i. Councillor R Wallace made a declaration of interest in relation to Agenda item Part B 2d 1. Funding of Bedlington Food Banks - Review. The Matthew Project (now Bedlington Food Bank (Councillor Hogg to take the Chair for that agenda item).
		ii. To consider any requests for dispensations.	ii. No dispensations for this meeting.

PART B - MATTERS FOR DECISION

${\bf 1.} \ \ {\bf MINUTES} \ {\bf OF} \ {\bf THE} \ {\bf LAST} \ {\bf MEETINGS} \ {\bf /} \ {\bf SUMMARY} \ {\bf OF} \ {\bf DELEGATED} \ {\bf DECISIONS}$

		Details of Meeting or Delegated Decisions	Determination
23/29	a.	To agree and sign as a correct record the minutes of	RESOLVED that the minutes of the West Bedlington
		West Bedlington Town Council Meeting held on	Town Council Meeting held on 12th January 2023 are
		12th January 2023.	APPROVED as a true record.
23/30	b.	To discuss any matters arising from the minutes of	There were no matters arising from the minutes of the
		the last meeting that are not included as agenda	last meeting held on 12th January 2023.
		items.	

2. MATTERS FOR DISCUSSION / DECISION

		Matters for Discussion / Decision	Determination
23/31	a.	Strategic Plan - Review and Update of Targets.	RESOLVED to update the following targets.
İ		The Council are requested to review (and update if appropriate)	 Creation of a resident's panel deferred
		its Strategic Plan Monitoring Report. Monitoring Report	until September 2023 (Resources).
		distributed to members.	 Annual Residents Survey deferred until
			September 2023 (Resources).
			 Councillor Surgeries / Open Days
			removed from plan (Sufficient
			alternative means of contact available).
İ			 liaison meetings with Northumberland
İ			County Councillors – commenced Feb 2023.
İ			Residents Newsletter – alternative
İ			method of using Council website
			(Community Notice Board) (Resources)
			E newsletter – removed from plan.
			(Resources).
			 Publication of Audio Meeting
			Recordings on Council Website etc –
			removed from plan (Unable to obtain a
			cost effective technical solution).
			 Councillor Training – ongoing – no
			training needs identified.
i			 Residents Gardening Competition
İ			Councillor Taylor to lead on project.
i			 Planning Champion – removed from
i			plan. (Councillor Hogg to fulfil role)
İ			 Flag Flying Master – removed from plan.
İ			(Unable to attract volunteer (s))
İ			 Add Humford Woods Residents Group
			to plan.
23/32	b.	Community Event Planner.	At the request of The Clerk The Chair
i		The Council are asked to approve the appointment of a	moved this agenda item to Section D –
İ		Community Event Planner following interviews on 8 th February	Exempt Business (Confidential
ı		2023.	business).
23/33	c.	Asset Register.	
i		The Council are requested to review (update if appropriate) and	RESOLVED AFTER REVIEW to APROVE the
İ		note the updated Asset Register as at 31.1.2023 (Updated register	updated Asset Register as at 31.1.2023.
22/24		distributed to members).	
23/34	d.	Funding of Bedlington Food Banks - Review.	4 PECOLVED to not only a CEOO dometion
İ		1. The Council are requested to discuss, review, and decide upon any financial support to:	1. RESOLVED to set aside a £500 donation for each of the 3 food banks for each
İ		·	month January 2023 through to March
i		i. Bedlington Salvation Army.ii. Bedlington Food Bank (Previously Bedlington Matthew	2023 – to be released upon receipt of
İ			an individual request from each food
ı		Project). iii. Wansbeck Valley Food Bank.	bank.
ı		2. The Council are requested to discuss and determine next	valik.
		review dates for the funding of Food Banks.	2. RESOLVED to review on-going
ı		_	L. MESSEVES TO ICVIEW OIL-BOILING
		i. Bedlington Salvation Army	donations at the April 2023 scheduled
		 Bedlington Salvation Army. Bedlington Matthew Project. 	donations at the April 2023 scheduled meeting.
		ii. Bedlington Matthew Project.	donations at the April 2023 scheduled meeting.
			•
23/35	е	ii. Bedlington Matthew Project.iii. Wansbeck Valley Food Bank.Any approved funding would be in respect of a S137 payment.	meeting.
23/35	e.	ii. Bedlington Matthew Project.iii. Wansbeck Valley Food Bank.Any approved funding would be in respect of a S137 payment. External Meetings	meeting. O Councillor Hogg provided a verbal
23/35	e.	ii. Bedlington Matthew Project.iii. Wansbeck Valley Food Bank.Any approved funding would be in respect of a S137 payment.	meeting.

			Annual Town and Parish Council Conference. Councillor Reed provided a verbal update in relation to a meeting she attended (along with Council Chair) with East Bedlington Parish Council to
			investigate the possibility of jointly providing a "Everyday hero's" event.
23/36	f.	Working Groups. The Council is asked to review the continuation of its current working groups, and their ongoing membership (if any). 1. Governance and Staffing Working Group. 2. Events Working Group. 3. Communications Working Group. 4. Neighbourhood Plan Working Group. 5. Finance Working Group. 6. Youth Support Working Group. 7. Planning Working Group.	 Retain Governance and Staffing Working Group with its current membership. (Councillors R Wallace, Crosby and Hedley). Discontinue the Events Working Group Discontinue the Communications Working Group Discontinue the Neighbourhood Plan Working Group Retain a Finance Working Group with its current membership. (Councillors Crosby, Hedley, Todd and R Wallace). Discontinue the Youth Support Working Group. Retain a Planning Working Group with its current membership (Councillor Hogg and Thompson).
23/37	g.	Annual Meeting of The Town. The Council are requested to discuss and decide upon a date and format for the 2023 Annual Meeting of The Town. "The Annual Parish or Town Meeting is not a council meeting. It is a meeting of the Parish or Town electors taking place between 1 March and 1 June. Electors can contribute to the agenda and in practice these meetings often celebrate local activities and debate current issues in the community".	RESOLVED Subject to venue availability to set a date of Friday 26 th May 2023 for this years Annual Meeting of The Town. Further RESOLVED to invite The Leader of Northumberland County Council and a representative from Advance Northumberland as the main speakers at the meeting.
23/38	h.	Working Groups / Committees (items for decision or discussion). Services Committee. The Working Group Chair (Councillor Hogg) will provide a verbal report of any meeting decisions.	The Committee Chair (Councillor Hogg) provided a verbal report of the decisions made at the Services Committee held on 26 th January 2023.
23/39	i.	 Working Groups / Committees (items for decision or discussion). Governance and Staffing Working Group. 1. Governance Recommendations from Working Group for decision by full Council. None for this meeting. None 2. Any Other Items from the Working Group Meeting (not for decision) – The Working Group Chair (Councillor Crosby) will feedback to the Council any other items discussed, any ongoing and future matters been worked upon by the working group. 	 No recommendations for this meeting. No update for this meeting
23/40	j.	 Working Groups / Committees (items for decision or discussion). Events Working Group Recommendations from Working Group for decision by full Council. None for this meeting. Any Other Items from the Working Group Meeting (not for decision) - The Working Group Chair (Councillor Reed) will feedback to the Council any other items discussed, any ongoing and future matters been worked upon by the working group. 	 No recommendations for this meeting. No update for this meeting

23/41	k.	Communications 1. Recommend Council. Non 2. Any Other Ite decision). Chair (any other items of	/ Committees (items for decision or a Working Group ations from Working Group for decise for this meeting. The working Group Meeting Councillor Reed) will feedback to the discussed, any ongoing and future mann by the working group.	sion by full g (not for ne Council	 No recommendations for this meeting. No update for this meeting
23/42	I.	Working Groups Neighbourhood 1. Recommend Council. Non 2 Any Other It decision) Ch	c / Committees (items for decision or discussion). Plan Working Group ations from Working Group for decision by full e for this meeting. Elems from the Working Group Meeting (not for air (Councillor Hogg) will feedback to the Council ems discussed, any ongoing and future matters		 No recommendations for this meeting. No update for this meeting
23/43	m.	been worked Working Groups Finance Working 1. Recommend Council. Non 2. Any Other It decision) Ch Council any	d upon by the working group. / Committees (items for decision or	discussion). sion by full ng (not for ck to the nd future	 No recommendations for this meeting. No update for this meeting
23/44	n.	Youth Support P. 1. Recommend Council. Nor 2. Any Other It decision) The to the Council	/ Committees (items for decision or rogramme Working Group ations from Working Group for decision for this meeting. Items from the Working Group Meeting Working Group Chair (No Chair) will any other items discussed, any ongoes been worked upon by the working group by the working cars been worked upon by the working cars been worked upon by the working cars been worked upon by the working cars.	ng (not for I feedback oing and	 No recommendations for this meeting. No update for this meeting.
23/45	0.	Working Groups Planning Workin 1. Planning App Group - Whe After considering Group, The Coun make any comme received for com Note: recent noti applications (whe shown in PART C	blications – Considered by Planning Working ere Comments Have Been Requested. Is any recommendation of its Planning Working cil are asked to discuss and decide if it wishes to ents in relation to the Planning applications		
		23/00293/FUL	Description New Shop Front Location 48	Response Due Date	Determination Comment – not in keeping with the
			Front Street East Bedlington Northumberland NE22 5AB	February 2023.	existing townscape within the Conservation Area – does not conform to the existing Shop Front Guide also included within the emerging Neighbourhood Plan.
		23/00214/FUL	Single storey lean-to side extension. Location 20 Hollymount Square Bedlington Northumberland NE22 5AH	9th February 2023.	No Comment

PART C – MATTERS FOR INFORMATION OR TO BE NOTED

		Matters for Information or To Be Noted					
23/46		RESOLVED to NOTE					
		Section's a, b and c. Correspondence, Consultations and Invitations and the actions taken for each detailed below.					
		Section d, Schedule of payments and receipts					
			n e, Other planning applicatio				
				nda and is included for information only.			
	a.	Correspondence.					
		Ref	From	Brief Description	Action Taken		
		18	Bedlington Resident	Planning Application Land South West of 21 Front Street East, Bedlington	Noted + Circulated		
		19	Northumberland County Council	Cramlington, Bedlington & Seaton Valley Local Area Council meeting - 17 January	Noted + Circulated		
		20	Northumberland County Council	Latest Northumberland News and Jobs January 6, 2023	Noted + Circulated		
		21	Bedlington Resident	Meadowdale School Pupils Fund	Noted + Circulated		
		22	News Post Leader	Request For Councillor Contact Details	Noted + Circulated		
		23	Newcastle Building Society	Community Grants Information	Noted + Circulated		
		24	Northumberland Line Project Team	Women in Construction	Noted + Circulated		
		25	Northumberland County Council	Latest Northumberland News and Jobs January 13, 2023	Noted + Circulated		
		26	WBFB	Thanks for Food Bank Donation	Noted + Circulated		
		27	NALC	NALC Enews - January 2023	Noted + Circulated		
		28	Charg.ey	FREE Government Funded EV Chargepoints For West Bedlington Town Council	Noted + Circulated		
		29	Bedlington Resident	Strategic Plan	Noted + Circulated		
		25	The Local Government	<u> </u>			
		30	Boundary Commission for England	Have Your Say	Noted + Circulated		
		31	Bedlington Food Bank – Formally Matthew Project	Thanks for Food Bank Donation	Noted + Circulated		
		32	Bedlington Salvation Army	Thanks for Food Bank Donation	Noted + Circulated		
		33	Elections Team NCC	Voters urged to check they have the right ID to vote	Noted + Circulated		
		34	Northumberland County Council	EV Charging Points	Noted + Circulated		
		35	Northumberland County Council	Bedlington Borderlands Place Programme Call Out for Prospective Projects	Noted + Circulated		
		36	Northumbria Police	Warning after report of fraud by offenders posing as police officers	Noted + Circulated		
		37	Northumberland County Council	Revised TPC Charter and Who's Who	Noted + Circulated		
		38	Healthwatch Northumberland	Chair Recruitment and Annual Survey 2023	Noted + Circulated		
		39	Captain Nicholas Moffat	Old Time Sailors Artist Submission	Noted + Circulated		
		40	Thriving Together	Newsletter Volume 10	Noted + Circulated		
		41	Northumberland County Council	Latest Northumberland News and Jobs January 27, 2023	Noted + Circulated		
		42	NCC Planning	Planning enforcement case 21/00880/BRCOND update	Noted + Circulated		
		43	Northumberland Line Project Team	Northumberland Line Newsletter - January 2023	Noted + Circulated		
		44	NCC CLIMATE CHANGE TEAM	FOA Coastal Town and Parish Councils	Noted + Circulated		

From Description Details None For This Meeting c. Invitations.	
C. Invitations.	
From Event Response Details	
None For This Meeting	
d. Schedule of Payments and Receipts.	
Details of payments and (receipts) to be noted since last Council update. All payments gross of VAT.	
	Notes
f. p	
Northumberland County Council 5,446.23 December Payroll Costs	
Blyth Bespoke Fabrication 3,750.00 Litter Bin Refurbishment	
Talk Talk Business 48.54 Telephone + Insurance	
Defib Machines Limited 2,190.00 Lease Charges	
Defib Machines Limited 3,528.00 Lease Charges	
Reay Security Limited 83.04 CCTV Costs	
Reay Security Limited 403.20 Meadowdale Gate Opening	
Closing	
Reay Security Limited 83.04 CCTV Charges	
Bedlington Salvation Army 500.00 Food Bank Donations Wansbeck Valley Food Bank 500.00 Food Bank Donations	
Wansbeck Valley Food Bank 500.00 Food Bank Donations Reay Security Limited 446.40 Meadowdale Gate Opening	
Closing	
Reay Security Limited 809.64 CCTV Charges	
Wireless Logic Limited 499.20 CCTV SIM Charges	
Defib Machines Limited -742.32 Refund of Lease Charges	
e. Other Planning Applications	
Where comments have not been requested.	
Ref. Description	
None For This Meeting	
The first time the time time the time the time the time the time the time the time the time the time t	
f. Planning decisions notified to West Bedlington Town Council by Northumberland County Council.	
·	ision
Internal alteration and minor single storey extensions to improve club	
facilities, internal reorganisation, new pro shop entrance and windows,	RANTED
new external golf buggy parking enclosure Location Bedlingtonshire Golf	
Club Hartford Road Bedlington Northumberland NE22 6AA	
23/47 g. Police Report.	
There was no Police report for this meeting.	
The next scheduled regular report is for March 2023 meeting.	
23/48 h. Financial Update / Bank Reconciliation.	
Bank Reconciliation	
I. The Council are asked to note a checked bank	
reconciliation of £ 277,631.57 as of 31 st January	
2023 and a Deposit Account Balance of The Council NOTED the bank reconciliation.	
£ 100,545.29 as of 31st January 2023.	
Note re Bank Reconciliation—In accordance with revised	
Statement of Internal Controls Councillor J Todd as the nominated member has independently verified the	
monthly bank reconciliation.	
Indian y same reconstruction	

23/49	i.	Matters for Information Only				
		Any matters that members would like to bring to the attention of other members and residents. For Information				
		only no proposals or	voting on these matters.			
		Councillors	 Councillor Taylor advised members that Vets for Pets at Nedderton Lane Bedlington had expressed an interest in hosting a Community Defibrillator. To be included within next Services Committee agenda. Councillor Todd provided an update of information she had received from Northumberland County Councils Monitoring Officer in relation to a historic Code of Conduct complaint made against her. Councillor Taylor countered the update provided by Councillor Todd. 			
		Town Clerk	Nothing for this meeting.			
23/50	j.	Community Centre, Fro	heduled meeting of the Council will be on Thursday 9th March 2023 at 6.30pm in Bedlington ont Street West, Bedlington. eeting to be issued on Wednesday 1st March 2023.			

WEST BEDLINGTON TOWN COUNCIL - COUNCILLORS:

Bill Crosby, Paul Hedley, Adam Hogg, Wendy Reed, Christine Taylor, Victoria Thompson, Jayne Todd, Di Wallace, and Russ Wallace.

Signed by Chair	Date
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