



PRESENTATIONS – There were no presentations for this meeting.

QUESTIONS TO THE COUNCIL

- A resident asked if The Town Council had received any reports from The Environmental Enforcement Officer. The Chair advised that The Town and County Councils had agreed to a three month trial period and that the first report was not due until the end of April 2021.

PART A - ATTENDANCE / APOLOGIES AND DECLARATIONS OF INTERESTS.

Min Ref		Attendance / Apologies and Declarations of Interests.	Determination
VM 199		In Attendance	Councillors Crosby, Graham, Hedley, Taylor (Chair), Thompson and Trimming. Town Clerk Steven Young, and 7 (Seven) members of the public.
VM 200	a.	Apologies for Absence. i. To receive and note any apologies for absence from Councillors ii. To consider and determine any dispensations for absent Councillors.	i. Apologies for absence were received and NOTED from Councillors Henderson, Hogg, and Tyler. ii. There were no dispensations for absence for this meeting.
VM 201	b.	Declaration of Interests. i. Unless already entered in the Council's Register of Members' interests, members are required to disclose any personal interest, (which includes any disclosable pecuniary interest), they may have in any of the items included on the agenda for the meeting in accordance with the Code of Conduct adopted by the Council on 12th July 2012. ii. To consider any requests for dispensations.	i. There were no declarations of interest declared for this meeting. ii. There were no dispensations to determine for this meeting.

PART B – MATTERS FOR DECISION

1. MINUTES OF THE LAST MEETINGS / SUMMARY OF DELEGATED DECISIONS

		Details of Meeting or Delegated Decisions	Determination
VM 202	a.	To agree and sign as a correct record the minutes of West Bedlington Town Council Meeting held on 11 th March 2021.	RESOLVED that the minutes of the West Bedlington Town Council Meeting held on 11 th March 2021 are APPROVED as a true record.
VM 203	b.	To discuss any matters arising from the minutes of the last meeting that are not included as agenda items.	There were no matters arising from the minutes of the meeting held on 11 th March 2021.

2. MATTERS FOR DISCUSSION / DECISION

		Matters for Discussion / Decision	Determination
VM 204	a.	<p>Youth Leisure Provision. Family Palates / Arts and Craft sessions at Bedlington Community Centre.</p> <p>The Council are asked to discuss and decide upon a proposal to provide summer family palates sessions during July and August 2021 (if any Co-vid 19 restrictions allow). (Proposal circulated to members).</p>	<p>RESOLVED to fund Family Palates / Arts and Crafts Sessions at a cost of £1860.</p> <p>The Council have requested that the activities are advertised widely to encourage take up.</p>
VM 205	b.	<p>Funding of Bedlington Food Banks - Review.</p> <p>The Council are requested to discuss, review, and decide upon any future financial support to:</p> <ul style="list-style-type: none"> i. Bedlington Salvation Army ii. Bedlington Matthew Project and iii. Wansbeck Valley Food Bank. <p>Any approved funding would be in respect of a \$137 payment.</p>	<p>RESOLVED TO APPROVE to continue to provide financial support to all three (3) Bedlington Food Banks.</p> <p>Monthly payments of £1,000 to continue to be made.</p> <p>Payments must be used for the provision of food bank stock / services and continued support will be subject to a monthly review.</p>
VM 206	c.	<p>Internal Audit Report.</p> <p>The Council are requested to note and accept The Internal Audit report of February 2021. (Distributed to members).</p>	<p>RESOLVED to ACCEPT AND NOTE the Internal Audit report of February 2021. (Distributed to members).</p>
VM 207	d.	<p>Litter Bins.</p> <p>The Council are asked to discuss and decide upon litter bin service improvement suggestions from Northumberland County Councils Neighbourhood Services Team as follows:</p> <ul style="list-style-type: none"> i. The large freestanding bin located near number 7 Elm Drive (hardly used) be moved to near number 4 Hotspur Avenue (well used, post mounted) ii. Post mounted bin located near the bus shelter opposite Chester Court be exchanged for a large ground mounted type. 	<p>RESOLVED to ACCEPT both suggestions and approve the associated costs to provide the improvements.</p>
VM 208	e.	<p>Community Defibrillators.</p> <p>The Council are requested to discuss, review, and decide what action (if any) to take about the provision of additional Community Defibrillators. (Background details distributed to members).</p>	<p>RESOLVED TO DEFER for 3 months whilst consideration is made of possible alternative hosting locations.</p>
VM 209	f.	<p>Governance and Covid 19.</p> <p>The Council are asked to discuss, review, and approve the following Council Governance documents. (Background paper together with DRAFT documents distributed to members).</p> <ul style="list-style-type: none"> i. Virtual Meeting Protocol. ii. General Workplace Covid 19 Risk Assessment. iii. Physical Public Council Meeting Covid 19 Risk Assessment. iv. Council Office Covid 19 Risk Assessment. v. Scheme of Delegation (in the event of no physical or virtual meetings). 	<ul style="list-style-type: none"> i. RESOLVED TO APPROVE the updated Virtual Meeting Protocol. ii. RESOLVED TO APPROVE - General Workplace Covid 19 Risk Assessment. iii. RESOLVED TO APPROVE - Physical Public Council Meeting Covid 19 Risk Assessment iv. RESOLVED TO APPROVE - Council Office Covid 19 Risk Assessment. v. RESOLVED TO APPROVE - Scheme of Delegation.
VM 210	g.	<p>Funding Application</p> <p>The Council are requested to discuss and decide upon a funding request from Amy and Hannah Lott. (Details distributed to members).</p>	<p>RESOLVED TO APPROVE the award of £500.</p>
VM 211	h.	<p>Extra Ordinary Meeting of the Full Council.</p> <p>The Council are requested to discuss and approve the convening of an Extra Ordinary Meeting of The Full Council on Thursday 29th April 2021.</p> <ul style="list-style-type: none"> o The Council is to meet to approve all matters relating to the Annual Return of Accounts only. 	<p>RESOLVED TO CONVENE an Extra Ordinary Meeting of The Full Council on Thursday 29th April 2021.</p>

		<p>No other business will be included upon the agenda.</p> <ul style="list-style-type: none"> ○ The request follows advice from The External Auditor and the uncertainty relating to the extension of legislation relating to virtual meetings. ○ An Extra Ordinary Meeting of the Full Council is suggested for Thursday 29th April 2021 starting at 6.30pm via Zoom video conferencing. ○ The Clerk will distribute the meeting agenda on Friday 23rd April 2021. ○ The meeting will be an open public meeting. 											
VM 212	i.	<p>Financial Update The Council are requested to note the financial report for 31.3.2021. (Report distributed to members).</p>	RESOLVED to ACCEPT and Note the finance report for 31.3.21										
VM 213	j.	<p>Easter 2021 Funding Donations The Council are asked to retrospectively approve the following Easter Donations</p> <ul style="list-style-type: none"> i. Bad Apples – South East Northumberland Easter Competition - £200 ii. Northumberland County Council Youth Service – Easter Eggs - £100 iii. Bedlington First Schools – Meadowdale Academy, West End Primary, Whitley Memorial C Of E First School, and St Bede's R C Primary School – Easter Eggs for every pupil - £1000 in total. 	<ul style="list-style-type: none"> i. RESOLVED TO APPROVE – funding of £200 to Bad Apples. ii. RESOLVED TO APPROVE – funding of £100 to Northumberland County Council Youth Service iii. RESOLVED TO APPROVE – funding of £1000 to donate Easter Eggs to Bedlington First Schools – Meadowdale Academy, West End Primary, Whitley Memorial C Of E First School, and St Bede's R C Primary School. 										
VM 214	k.	<p>Planning Applications – Where Comments Have Been Requested. The Council are asked to discuss and decide if it wishes to make any comments in relation to the Planning applications received for comment.</p> <p>Note: recent notified planning decisions and other planning applications (where comments have not been requested) are shown in PART C for information only).</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 15%;">Ref.</th> <th style="width: 45%;">Description</th> <th style="width: 20%;">Response Due Date</th> <th style="width: 20%;"></th> </tr> </thead> <tbody> <tr> <td>21/00881/PRUTPO</td> <td>Tree Preservation Order Application - T19 Ash Limb Removal; T18 Yew Crown Lift of 0.5 mtrs; T17 Sycamore Crown Thin of 10-15% SE side; T12 and 13 Lime single limb removal NE side; T2 Alder Crown thin of 15-20% on NE side (amended 10/3/21) Location The Old Vicarage Front Street East Bedlington</td> <td>31st March 2021.</td> <td></td> </tr> </tbody> </table>	Ref.	Description	Response Due Date		21/00881/PRUTPO	Tree Preservation Order Application - T19 Ash Limb Removal; T18 Yew Crown Lift of 0.5 mtrs; T17 Sycamore Crown Thin of 10-15% SE side; T12 and 13 Lime single limb removal NE side; T2 Alder Crown thin of 15-20% on NE side (amended 10/3/21) Location The Old Vicarage Front Street East Bedlington	31st March 2021.		<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 100%;">Determination</th> </tr> </thead> <tbody> <tr> <td style="text-align: center; vertical-align: middle;">No Comment</td> </tr> </tbody> </table>	Determination	No Comment
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		Northumberland NE22 5DT		
	21/00771/FELTPO	Tree Preservation Order application to Fell 1no. Sycamore T9 Location Land South East Of 1 The Croft The Croft Nedderton Village Bedlington Northumberland NE22 6BA	8th April 2021.	No Comment
	21/00756/FUL	Demolition of existing garage and replace with new two storey garage, add a full width, single floor extension on the back property. Location 31 Acorn Avenue Bedlington NE22 5SW	9th April 2021.	No Comment
	21/00818/FULES	Erection of battery manufacturing plant with ancillary offices, together with associated development and infrastructure works (including site preparation works, ground modelling, drainage, landscaping, vehicular access, cycle and pedestrian access, parking provision, substation and other associated works) Location Land At Former Power Station Site On Northern Side Of Cambois, Cambois Northumberland	21st April 2021.	RESOLVED to SUPPORT the application. With a comment to make greater use of rail services for inward and outward products.
	21/01218/PRUTPO	Tree Preservation Order Application - Crown reduce two Beech trees by 20%. Location Le Chene West Court Hartford Hall Estate Bedlington Northumberland NE22 6AG	16th April 2021.	No Comment
	21/00732/FUL	Construction of new pitched roof to garage		

			and kitchen and conversion of garage to storage, utility and WC 31 Hotspur Avenue Bedlington Northumberland NE22 5TD.	19 th April 2021	No Comment
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PART C – MATTERS FOR INFORMATION OR TO BE NOTED

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VM 215		<p>RESOLVED to NOTE Section's a, b and c. Correspondence, Consultations and Invitations and the actions taken for each detailed below. Section d, Schedule of payments and receipts Section e, Other planning applications Note section f is not part of the agenda and is included for information only.</p>																																																																						
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d. **Schedule of Payments and Receipts.**
 Details of payments and (receipts) to be noted since last Council update. All payments gross of VAT.

Payee	Amount £. p	Description	Notes
Northumberland County Council	3,506.40	February Payroll Costs	
D&M Fencing Ltd	475.20	Play Area Seat Repairs	
2522 (Bedlington) Squadron RAF Air Cadets	1,000.00	Community Chest Funding Award	
Broxap Limited	535.08	New Litter Bins	
DL Maintenance & Repair	552.00	Litter Bin + Play Area Sign Installation	
Malcolm Wilkinson	60.00	Internal Audit Fees	
Reay Security Limited	83.04	CCTV Costs	
Northumberland County Council	12,000.00	Lamppost + Railings Painting	
Northumberland County Council	10,549.20	Christmas Lights Charges	
Widescope Web Design	158.70	Security Software Annual Subscription	
Bedlington Salvation Army	1,000.00	Food Bank Funding	s136
Matthew Project	1,000.00	Food Bank Funding	s136
Wansbeck Valley Food Bank	1,000.00	Food Bank Funding	s136
St Bede's Catholic Primary School	1,500.00	Pupils Fund Funding Award	
Northumberland County Council	3,506.40	March Payroll Costs	
Groundworks UK	115.00	Repayment of unused Neighbourhood Plan Funding.	
West End First School	1,500.00	Pupils Fund Funding Award	
Talk Talk Business	43.14	Telephone + Internet Charges	
Northumberland County Council	124.64	Christmas Tree Removal	
Bad Apples	200.00	Easter Egg Competition Contribution	
Northumberland County Council	2,114.07	Environmental Enforcement Officer	
Morrison's Bedlington	1,188.00	School Easter Eggs	
Reay Security Limited	809.64	CCTV Costs	
Welfare Men's Bowling Club	500.00	Community Chest Funding Award	
Reay Security Limited	83.04	CCTV Costs	
Northumberland County Council	4,289.50	Road Speed Sign (Church Lane).	
Microsoft.com	79.99	Software Annual Subscription	
DL Maintenance & Repair	673.88	Repairs – Bus Shelter, Litter Bins, Play Area Signs.	
Morrison's Bedlington	96.78	Easter Eggs – NCC Youth Service	

e. **Other Planning Applications**
 Where comments have not been requested.

Ref.	Description
21/00751/DISCON	Discharge of conditions 4 (boundary treatment),6 (materials) ,8 (highway works) and 9 (surface water drainage) on approved planning application 17/00444/OUT Car Park Vulcan Place Bedlington Northumberland NE22 5DN
21/00815/DISCON	Discharge of conditions : 8 (highways) pursuant to planning approval 19/04216/VARYCO Car Park Vulcan Place Bedlington Northumberland NE22 5DN
21/00877/DISCON	Discharge of conditions 1 (approval of details), 2 (reserved matters application), 3 (expiration of two years), 4 (approved plans), 5 (contamination method statement), 6 (ground gasses report), 7 (validation and verification report), 8 (ecology), 9 (nesting birds), 12 (detailed landscape planting plan), 13 (car parking details), 14 (cycle parking details) 15 (construction method statement), 16 (refuse storage, 17 (dwelling number and height limit), 18 (boundary treatments), 19 (proposed levels), 20 (facing materials), 21 (surface water and foul sewerage disposal), 22 (energy efficiency/ renewable energy) and 23 (permitted development removal) on approved application 17/02012/OUT for site B only. Land West Of 62 Station Road Station Road Stannington NE61 6NN.

	f.	Planning decisions notified to WBTC by NCC.		
		Ref.	Description	Decision
		20/03547/ADE	Advertisement Consent: 2no. internally illuminated port mounted signs, 3no. illuminated building mounted signs and 1no. non-illuminated glazing mounted sign. Location Car Park Vulcan Place Bedlington Northumberland NE22 5DN	GRANTED
		20/04434/FUL	Proposed two storey side extension, single storey rear extension, alterations and improvements Location 22 The Crest The Chesters Bedlington Northumberland NE22 6HH	GRANTED
		21/00229/FUL	Proposed loft conversion with 2No double pitched dormers to the front Elevation. Location 15 Church Lane Bedlington NE22 5EL	GRANTED
VM 216	g.	Police Report. No Police report this month. The next scheduled regular report is for June 2021 meeting.		
VM 217	h.	Financial Update / Bank Reconciliation.		
		Matter to be noted.		Determination
		I. The Council are asked to note checked bank reconciliation of £221,369.99 as of 31st March 2021 and a Deposit Account Balance of £100,443.28 as of 31st March 2021.		The Council NOTED the bank reconciliation.
VM 218		Matters for Information Only		
		Any matters that members would like to bring to the attention of other members and residents. For Information only no proposals or voting on these matters.		
		Councillor Taylor	Thanked all her fellow Councillors for their support, teamwork, and commitment over the period of the last 4 years. She paid special thanks to Councillor J Tyler for his many years of service to local government. Thanks, were also recorded to Councillor K Roach who had played an active part in the current administration before her resignation in 2018. The Chair also thanked The Town Clerk for his support and work on behalf of The Council.	
		Councillor Taylor	Outlined some of the major achievements of The Town Council over the last 4 years.	
		Councillor Hedley	Endorsed all the thanks from Councillor Taylor and thanked her for her leadership.	
		Councillor Graham	Reminded members of the next Events Group meeting scheduled for 15 th April 2021 at 6pm.	
VM 219		Meeting Close and Date of Next Meeting. RESOLVED As per Minute VM211 the next meeting of The Council will be an Extraordinary meeting of The Full Council on Thursday 29 th April at 6.30pm via Zoom conferencing. The next schedule meeting of West Bedlington Town Council will be on Thursday 20 th May 2021 at 6.30pm. Details to be advertised in advance. The Chair closed the meeting at 7.28pm		

WEST BEDLINGTON TOWN COUNCIL - COUNCILLORS:

Dawn Crosby, David Graham, Paul Hedley, Cath Henderson, Adam Hogg, Christine Taylor, Victoria Thompson, Mike Trimming, Jim Tyler.

Signed by Chair

Date