



ONE MINUTES SILENCE – Before the commencement of the meeting the Chair spoke in memory of Mary Allan a past member of West Bedlington Town Council and a minute’s silence was observed.

PRESENTATIONS – There were no presentations for this meeting.

QUESTIONS TO THE COUNCIL

- A resident asked if The Town Council had received any update(s) in relation to the proposed Town Centre development. The Chair advised that the Town Council had not received any recent information in relation to the proposed development.
- The Council received one written question from a resident - this was added to the agenda Part B2d.

PART A - ATTENDANCE / APOLOGIES AND DECLARATIONS OF INTERESTS.

Min Ref		Attendance / Apologies and Declarations of Interests.	Determination
VM 160		In Attendance	Councillors Crosby, Graham, Hedley, Henderson, Taylor (Chair), Thompson and Trimming. Town Clerk Steven Young, County Councillor Wallace and 7 (Seven) members of the public.
VM 161	a.	Apologies for Absence. i. To receive and note any apologies for absence from Councillors ii. To consider and determine any dispensations for absent Councillors.	i. Apologies for absence were received and NOTED from Councillors Hogg and Tyler. County Councillor Crosby submitted apologies for this meeting. ii. Councillor Tyler was AWARDED A DISPENSATION for his absence from the meeting.
VM 162	b.	Declaration of Interests. i. Unless already entered in the Council's Register of Members' interests, members are required to disclose any personal interest, (which includes any disclosable pecuniary interest), they may have in any of the items included on the agenda for the meeting in accordance with the Code of Conduct adopted by the Council on 12th July 2012. ii. To consider any requests for dispensations.	i. Councillor Thompson declared an interest in agenda item Part B 2b ii. Whitley Memorial C of E Primary School Pupils Fund Application. ii. There were no dispensations to determine for this meeting.

PART B – MATTERS FOR DECISION

1. MINUTES OF THE LAST MEETINGS / SUMMARY OF DELEGATED DECISIONS

		Details of Meeting or Delegated Decisions	Determination
VM 163	a.	To agree and sign as a correct record the minutes of West Bedlington Town Council Meeting held on 14 th January 2021.	RESOLVED that the minutes of the West Bedlington Town Council Meeting held on 14 th January 2021 are APPROVED as a true record.
VM 164	b.	To discuss any matters arising from the minutes of the last meeting that are not included as agenda items.	There were no matters arising from the minutes of the meeting held on 14 th January 2021.

2. MATTERS FOR DISCUSSION / DECISION

		Matters for Discussion / Decision	Determination
VM 165	a.	<p>Grit Bins The Council are asked to discuss and decide upon a further request from County Councillor Robinson to take on future “top up” charges for a third new Grit Bin (The Council approved the adoption of two grit bin on Hazelmere Estate, Bedlington at its January meeting). Councillor Robinson proposes to purchase the grit bins and their initial grit supplies and in accordance with the “Grit Bin policy” (distributed to members) West Bedlington Town Council would fund any additional top up charges., (The proposed grit bin location distributed to members).</p>	<p>RESOLVED TO APPROVE the adoption of future “refill costs” for a new Grit Bins provided by County Councillor Robinson for the Westlea Estate, Bedlington.</p>
VM 166	b.	<p>Pupils Fund Applications The Council are requested to discuss and decide upon the following bids made in respect of The Council Pupils Fund.</p> <ul style="list-style-type: none"> i) Meadowdale Academy ii) Whitley Memorial C of E Primary School 	<ul style="list-style-type: none"> i) RESOLVED to award £1,500 ii) RESOLVED to award £1,500
VM 167	c.	<p>Bedlington Market Place. The Council are requested to discuss and decide upon proposals from Northumberland County Council to prevent unlawful parking at Bedlington Market Place. Specifically, the Council are asked to</p> <ul style="list-style-type: none"> i) Agree the suggested scheme (details distributed to members) ii) Agree a level (if any) of a financial contribution to the cost of the scheme (estimated completion cost is £7,300) 	<p>RESOLVED TO APPROVE</p> <ul style="list-style-type: none"> i) RESOLVED to AGREE to the suggested scheme. Additionally The Town Council suggest that consideration should be given to ensuring there is no vehicular access to Market Place in the vicinity of the pedestrian crossing. ii) RESOLVED to provide funding contribution of £5,000 towards the cost of the scheme.
VM 168	d.	<p>Dr Pit Park Anti-Social Behaviour The Council are requested to discuss and decide upon a request from a Bedlington resident for help with Anti- Social Behaviour in and around Dr Pit Park, Bedlington. (request distributed to members in advance of meeting).</p>	<p>RESOLVED TO</p> <ul style="list-style-type: none"> i) Provide a CCTV station outside of the park as a deterrent to Anti-Social Behaviour (Park Road Entrance). ii) Provide funding to Northumberland County Council to facilitate the locking and unlocking of the park gates.
VM 169	e.	<p>Asset Register. The Council are asked to review and approve its asset register. (Draft updated register circulated to members).</p>	<p>RESOLVED TO APPROVE the updated asset register.</p>
VM 170	f.	<p>Financial Governance Statement 2020 - 2021. The Council are asked to review its Financial Governance Statement for 2020 – 2021. (Financial Governance Statement circulated to members).</p>	<p>RESOLVED TO APPROVE the Financial Governance Statement for 2020-21.</p>
VM 171	g.	<p>Internal Audit Report The Council are requested to note and accept The Internal Audit report of January 2021. (Distributed to members).</p>	<p>RESOLVED TO APPROVE the Internal Audit report for January 2021.</p>
VM 172	h.	<p>Review Standing Orders / Financial Regulations The Council is requested to discuss and decide upon revisions to its Standing Orders and Financial Regulations. (Draft revised documents distributed to members).</p> <ul style="list-style-type: none"> i. Standing Orders. ii. Financial Regulations 	<ul style="list-style-type: none"> i) RESOLVED TO APPROVE AND ADOPT the revised Standing Orders. ii) RESOLVED TO APPROVE AND ADOPT revised the Financial Regulations.

VM 173	i.	<p>Risk Assessments – Annual Review. The Council are requested to review, update if appropriate and approve the following risk assessments (Draft assessments circulated to members).</p> <ul style="list-style-type: none"> i. Lone Working ii. Slips and Trips iii. Manual Handling iv. Electrical Equipment v. Display Screen Equipment vi. Stress vii. Travelling Whilst at Work viii. Dealing with The Public ix. Fire Procedure 	After review RESOLVED TO APPROVE all Risk Assessments																
WM 174	j.	<p>Financial Update The Council are asked to note and accept the financial report up to 31.1.2021 (Distributed to members).</p>	RESOLVED TO NOTE and ACCEPT the financial report up to 31.1.2021.																
VM 175	k.	<p>Planning Applications – Where Comments Have Been Requested. The Council are asked to discuss and decide if it wishes to make any comments in relation to the Planning applications received for comment.</p> <p>Note: recent notified planning decisions and other planning applications (where comments have not been requested) are shown in PART C for information only).</p> <table border="1" data-bbox="284 887 938 1926"> <thead> <tr> <th data-bbox="284 887 512 954">Ref.</th> <th data-bbox="512 887 791 954">Description</th> <th data-bbox="791 887 938 954">Response Due Date</th> </tr> </thead> <tbody> <tr> <td data-bbox="284 954 512 1346">20/04146/FUL</td> <td data-bbox="512 954 791 1346">Proposed clubhouse facility to incorporate changing rooms, toilets, officials rooms, function room and kitchen. Location Meadowdale Academy Hazelmere Avenue Bedlington Northumberland NE22 6HA</td> <td data-bbox="791 954 938 1346">5th February 2021.</td> </tr> <tr> <td data-bbox="284 1346 512 1671">20/04434/FUL</td> <td data-bbox="512 1346 791 1671">Proposed two storey side extension, single storey rear extension, alterations and improvements Location 22 The Crest The Chesters Bedlington Northumberland NE22 6HH</td> <td data-bbox="791 1346 938 1671">11th February 2021.</td> </tr> <tr> <td data-bbox="284 1671 512 1926">21/00229/FUL</td> <td data-bbox="512 1671 791 1926">Proposed loft conversion with 2No double pitched dormers to the front elevation Location 15 Church Lane Bedlington NE22 5EL</td> <td data-bbox="791 1671 938 1926">26th February 2021</td> </tr> </tbody> </table>	Ref.	Description	Response Due Date	20/04146/FUL	Proposed clubhouse facility to incorporate changing rooms, toilets, officials rooms, function room and kitchen. Location Meadowdale Academy Hazelmere Avenue Bedlington Northumberland NE22 6HA	5th February 2021.	20/04434/FUL	Proposed two storey side extension, single storey rear extension, alterations and improvements Location 22 The Crest The Chesters Bedlington Northumberland NE22 6HH	11th February 2021.	21/00229/FUL	Proposed loft conversion with 2No double pitched dormers to the front elevation Location 15 Church Lane Bedlington NE22 5EL	26th February 2021	<table border="1" data-bbox="962 887 1501 1926"> <thead> <tr> <th data-bbox="962 887 1501 954">Determination</th> </tr> </thead> <tbody> <tr> <td data-bbox="962 954 1501 1346">SUPPORT the application.</td> </tr> <tr> <td data-bbox="962 1346 1501 1671">No Comment</td> </tr> <tr> <td data-bbox="962 1671 1501 1926">No Comment</td> </tr> </tbody> </table>	Determination	SUPPORT the application.	No Comment	No Comment
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PART C – MATTERS FOR INFORMATION OR TO BE NOTED

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VM 176	<p>RESOLVED to NOTE Section's a, b and c. Correspondence, Consultations and Invitations and the actions taken for each detailed below. Section d, Schedule of payments and receipts Section e, Other planning applications Note section f is not part of the agenda and is included for information only.</p>																																																																																														
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Northumberland County Council	Before 5pm 14th February 2021
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c.

Invitations.

From	Event	Response Details
Northumberland Communities Together	Feeling Connected Webinar invitation 29 January at 9:30am	Registration open to all
Northumberland CVA	Invitation to Bridge Northumberland-Online 11/02 @ 2pm	Zoom link before the date: https://bridgenorthumberland-referralsession-jan21.eventbrite.co.uk

d.

Schedule of Payments and Receipts.

Details of payments and (receipts) to be noted since last Council update. All payments gross of VAT.

Payee	Amount £. p	Description	Notes
Bad Apples	80.00	Christmas Tree Competition	
David Ogilvie Engineering Ltd	2,671.20	Sid the Snake Seat	
JP&KM Beddingfield	1,820.00	Miniature Christmas Trees	
Talk Talk Business	43.14	Telephone + Internet	
Glassfibre Flagpole Ltd	207.60	Annual Maintenance	
Groundworks UK	-1,650.00	Neighbourhood Planning Funding	
Jo-Anne Garrick Ltd	675.00	Neighbourhood Planning Consultation Fees	
Malcolm Wilkinson	95.00	Internal Audit Fees	
Reay Security Limited	83.04	CCTV Charges	
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Northumberland County Council	3,506.40	January Payroll Costs	
Reay Security Limited	83.04	CCTV Charges	
Reay Security Limited	809.64	CCTV Charges	

e.

Other Planning Applications

Where comments have not been requested.

Ref.	Description
20/00716/FUL	TOWN AND COUNTRY PLANNING ACT 1990 APPEAL UNDER SECTION 78 Proposal Change of use of application site to equestrian use with erection of 10no stables, paddock area and gates/fencing to site frontage Location Land to South Of Hartford Drive Hartford Drive Hartford Bridge Northumberland NE22 6AJ. https://acp.planninginspectorate.gov.uk/ .
21/00110/HPA	Notification of Prior Approval: Erection of single storey extension to rear with height to eaves of 2.5m, maximum height of 3.98m and total projection from rear wall of original dwelling of 5.6m 20 Barley Grove Broadoaks Bedlington Northumberland NE22 6BT
21/00326/MISC	Proposal to install 1 x BT equipment cabinet 24 Front Street East Bedlington Northumberland NE22 5AA

f.

Planning decisions notified to WBTC by NCC.

Ref.	Description	Decision
20/03257/FUL	Rear ground floor sun lounge extension, first floor bedroom and bathroom extension and creation of 2 front car parking spaces Location 95 Hartlands Bedlington Northumberland NE22 6JQ	GRANTED
19/04561/VARYCO	Variation of condition 1 (approved plans) of application 18/04497/REM -	WITHDRAWN

			Lowered eaves and ridge heights, minor amendments to proposed levels of rear gardens, addition of single rooflight to rear roof pitch (all dwellings); amended internal boundary separating rear gardens of plots 5 and 6, amendment of internal layout and window arrangement to plot 6 (now shown as house type 2B) to include substitution of pair of French doors to 1F rear elevation in place of single window and reconfigured master bedroom suite Location Land North Of Quarry House Nedderton Village Northumberland	
		20/04067/FELTPO	Tree Preservation Order application: G2 - Group of x 2 Cherry - fell, T1 - Chestnut - Fell, G4 - Group of x 2 Sycamore - crown lift to 5m above ground level, G5 - Group of x 6 Lime - crown lift to 5m above ground level, T2 - Yew - crown lift to 5m above ground level. Location Howard House Blue House Farm Road Netherton Colliery NE22 6BB	PERMIT
VM 177	g.	Police Report. No Police Report for this meeting		
VM 178	h.	Financial Update / Bank Reconciliation.		
		Matter to be noted.		Determination
		I. The Council are asked to note checked bank reconciliation of £293,186.41 as of 31 st January 2021 and a Deposit Account Balance of £100,441.71 as of 31 st January 2021		The Council NOTED the bank reconciliation.
VM 179		Matters for Information Only		
		Any matters that members would like to bring to the attention of other members and residents. For Information only no proposals or voting on these matters.		
		Councillor Graham	Events Group Meeting Invitation for Tuesday 23 rd February 2021	
		Councillor Thompson	Westlea Cemetery Waterlogging Information	
VM 180		Meeting Close and Date of Next Meeting. RESOLVED The next schedule meeting of West Bedlington Town Council will be on Thursday 11 th March 2021 at 6.30pm. Details to be advertised in advance. The Chair closed the meeting at 7.34pm		

WEST BEDLINGTON TOWN COUNCIL - COUNCILLORS:

Dawn Crosby, David Graham, Paul Hedley, Cath Henderson, Adam Hogg, Christine Taylor, Victoria Thompson, Mike Trimming, Jim Tyler.

Signed by Chair

Date