Minutes of the West Bedlington Town Council Meeting held at Bedlington Community Centre, Front Street West, Bedlington.

On Thursday 11th August 2022 at 6.30pm.

### PRESENTATIONS.

• There were no presentations for this meeting.

### QUESTIONS TO THE COUNCIL

 $\circ$   $\quad$  No questions to the Council for this meeting.

# PART A - ATTENDANCE / APOLOGIES AND DECLARATIONS OF INTERESTS.

Min Ref		Attendance / Apologies and Declarations of Interests.	Determination
22/134		In Attendance	Councillors Crosby, Hedley, Hogg (Chair), Reed, and
22/134			Todd,
			Town Clerk Steven Young, and 2 (Two) members of the
			public.
22/135	a.	Apologies for Absence.	
		i. To receive and note any apologies for absence	i. Apologies for absence, from Councillors Taylor,
		from Councillors	D Wallace and R Wallace.
		ii. To consider and determine any dispensations for	ii. There were no dispensations for absence for this
		absent Councillors.	meeting.
22/136	b.	Declaration of Interests.	
		i. Unless already entered in the Council's Register of	<ol> <li>No declarations of interest for this meeting.</li> </ol>
		Members' interests, members are required to	
		disclose any personal interest, (which includes	
		any disclosable pecuniary interest), they may	
		have in any of the items included on the agenda	
		for the meeting in accordance with the Code of	
		Conduct adopted by the Council on 12th July	
		2012.	<ol><li>No dispensations for this meeting.</li></ol>
		ii. To consider any requests for dispensations.	

## PART B – MATTERS FOR DECISION

### 1. MINUTES OF THE LAST MEETINGS / SUMMARY OF DELEGATED DECISIONS

		Details of Meeting or Delegated Decisions	Determination
22/137	a.	To agree and sign as a correct record the minutes of	<b>RESOLVED</b> that the minutes of the West Bedlington
		West Bedlington Town Council Meeting held on	Town Council Meeting held on 14th July 2022 are
		14th July 2022.	APPROVED as a true record.
22/138	b.	To discuss any matters arising from the minutes of the last meeting that are not included as agenda items.	There were no matters arising from the minutes of the last meeting held on 14th July 2022.



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		Matters for Discussion / Decision	Determination
22/139	а.	<ol> <li>Funding of Bedlington Food Banks - Review.</li> <li>The Council are requested to discuss, review, and decide upon any financial support to:         <ol> <li>Bedlington Salvation Army.</li> <li>Bedlington Matthew Project.</li> <li>Wansbeck Valley Food Bank.</li> </ol> </li> <li>The Council are requested to discuss and determine next review dates for the funding of Food Banks.         <ol> <li>Bedlington Matthew Project.</li> <li>Bedlington Salvation Army.</li> <li>Bedlington Salvation Army.</li> <li>Bedlington Salvation Army.</li> <li>Bedlington Salvation Army.</li> <li>Bedlington Matthew Project.</li> <li>Wansbeck Valley Food Banks.</li> </ol> </li> <li>Any approved funding would be in respect of a S137 payment</li> </ol>	<ol> <li>RESOLVED to set aside a £500 donation for each of the 3 food banks for August 2022 – to be released upon receipt of an individual request from each food bank.</li> <li>RESOLVED to review on-going donations at the next scheduled meeting and request an update from each of the food banks receiving donations ahead of the meeting. Any approved funding would be in respect of a \$137 payment.</li> </ol>
22/140	b.	Society of Local Council Clerks (SLCC). The Council are requested to approve the payment of £270 for the Clerks annual subscription to Society of Local Council Clerks.	<b>RESOLVED</b> to <b>APPROVE</b> the payment of £270 for the Clerks annual subscription to Society of Local Council Clerks.
22/141	c.	External Meetings. To receive feedback from Councillors from any external meetings since the date of the last Council meeting.	No external meetings to report upon.
22/142	d.	Working Groups / Committees (items for decision or discussion). Services Committee. The Working Group Chair (Councillor Hogg) will provide a verbal report of the meeting decisions.	Committee Chair Councillor Hogg provided a verbal update of the decisions approved at the latest Services Committee meeting.
22/143	e.	<ul> <li>Working Groups / Committees (items for decision or discussion).</li> <li>Governance and Staffing Working Group.</li> <li><b>Recommendations from Working Group for decision by full</b> Council.</li> <li>i. Review / Update of Policy - Policy No 14 Meeting Etiquette Policy (rewrote and renamed Council Meeting Protocol). The Council are asked to discuss and decide upon the DRAFT revised policy (distributed).</li> <li>ii. Review / Update of Policy – Policy No 20 Policy for Financial Reserves. (No changes recommended). The Council are asked to note the review and recommendation not to amend. (distributed).</li> <li>iii. Review / Update of Policy – Policy No 21 Asset Register Policy (No changes recommended). The Council are asked to note the review and recommendation not to amend. (distributed).</li> <li>iii. Review / Update of Policy – Policy No 21 Asset Register Policy (No changes recommended). The Council are asked to note the review and recommendation not to amend. (distributed).</li> <li><b>2. Any Other Items from the Working Group Meeting</b> (not for decision) – The Working Group Chair (Councillor Crosby) will feedback to the Council any other items discussed, any ongoing and future matters been worked upon by the working group.</li> </ul>	<ol> <li>APPROVED (subject to amended section re Declaration of Members Interests) the DRAFT revised policy – Council Meeting Protocol.</li> <li>NOTED the review of the policy with no changes.</li> <li>NOTED the review of the policy with no changes.</li> <li>Working Group Chair Councillor Crosby provided a verbal update in relation to some preliminary work around a template for the Councils Aims and Objectives – to be shared with all members in the near future.</li> </ol>
22/144	f.	<ul> <li>Working Groups / Committees (items for decision or discussion).</li> <li>Events Working Group <ol> <li>Recommendations from Working Group for decision by full Council.</li> <li>The Council are requested to discuss and decide upon a recommendation from the Events Working Group to hold a 2-Day Family Fun Festival on the weekend of 10<sup>th</sup> / 11<sup>th</sup> June 2023 (tbc). (Proposal distributed).</li> </ol> </li> <li>Any Other Items from the Working Group Meeting (not for</li> </ul>	<ul> <li>RESOLVED to APPROVE a recommendation from the Events Working Group to hold a 2-Day Family Fun Festival on the weekend of 10<sup>th</sup> / 11<sup>th</sup> June 2023 (tbc).</li> </ul>
		<b>decision)</b> - The Working Group Chair (Councillor Reed) will feedback to the Council any other items discussed, any	

		ongoing working	and future matters been worked up group.	on by the	2. Working Group Chair Councillor Reed provided a verbal update from the most recent Events Working Group meeting.
22/145	g.	Communicat 1. Recomm Council. 2. Any Other decision). Ch any other ite	ups / Committees (items for decisio ions Working Group rendations from Working Group for None for this meeting. In Items from the Working Group Me air (Councillor Reed) will feedback to ms discussed, any ongoing and futur to by the working group.	<ol> <li>No recommendations for this meeting.</li> <li>Working Group Chair Councillor Reed made an appeal to members to provide contributions for the next enewsletter and also for a volunteer to produce it (in her absence whilst away on holiday).</li> </ol>	
22/146	h.	Neighbourhd 1. Recomn Council. 2. Any Oth for decis Council	bups / Committees (items for decision ood Plan Working Group mendations from Working Group for None for this meeting. er Items from the Working Group M sion) Chair (Councillor Hogg) will feed any other items discussed, any ongoin matters been worked upon by the wo	decision by full leeting (not lback to the ng and	<ul> <li>.</li> <li>1. No recommendations for this meeting.</li> <li>2. No other update for this meeting.</li> </ul>
22/147	i.	Working Gro Finance Wor 1. Recomm Council. 2. Any Oth for decis the Court	ups / Committees (items for decisio	n or discussion). decision by full leeting (not feedback to ngoing and	<ol> <li>No recommendations for this meeting.</li> <li>No other update for this meeting.</li> </ol>
22/148	j.	Working Gro Youth Suppo 1. Recomn Council. 2. Any Oth decision Council	ups / Committees (items for decisio ort Programme Working Group nendations from Working Group for None for this meeting. er Items from the Working Group N ) The Working Group (No Chair) will any other items discussed, any ongoi	<ol> <li>No recommendations for this meeting.</li> <li>No other update for this meeting.</li> </ol>	
22/149	matters been worked upon by the working group         149       k.         Working Groups / Committees (items for decision or discussion).         Planning Working Group         Planning Applications – Considered by Planning Working Group         - Where Comments Have Been Requested.         After considering any recommendation of its Planning Working         Group, The Council are asked to discuss and decide if it wishes to make any comments in relation to the Planning applications received for comment.				
		Ref.	Description	Response Due Date	No recommendations for this meeting.
			None For This Meeting.		

# PART C – MATTERS FOR INFORMATION OR TO BE NOTED

					Matters for Information or T	o be Noteu			
22/150									
		Section's a, b and c. Correspondence, Consultations and Invitations and the actions taken for each detailed belo							
		Section d, Schedule of payments and receipts							
		Section e, Other planning applications							
		Note section f is not part of the agenda and is included for information only.							
	a.	Correspondence.							
		Ref	From		Brief Description	n	Action Taken		
		374	NCC Forest Tea	m	Funding Opportun	ities	Noted + Circulated		
		375	NCC Highway	s	Advance Notice - Nedderton Resurfacing		Noted + Circulated		
		376 NALC		Member Council Update 7 July 2022 The AGM & Annual Report		Noted + Circulated			
		377 Playlists For Life		Monthly Newslet	•	Noted + Circulated			
		378	, NALC		Member Council Update		Noted + Circulated		
			Community Act	ion	CAN Enews				
		379	Northumberla		8 July 2022		Noted + Circulated		
					Latest Northumberland Ne	ws and Jobs			
		380	NCC		July 8, 2022		Noted + Circulated		
		381	East Bedlingto Parish Counci		Gallagher Park Live 16 July 2	022 Itinerary	Noted + Circulated		
		382	NCC		Cramlington, Bedlington & Seaton Valley Local Area Council		Noted + Circulated		
		383 NALC		Enews 14 July 2022		Noted + Circulated			
		384 NCC		Latest Northumberland News and Jobs July 15, 2022		Noted + Circulated			
		385 Thriving Together		Newsletter - July 2022		Noted + Circulated			
		386 Community Action Northumberland				Noted + Circulated			
				CAN Enews 21 July 2022		Noted + circulated			
		387 NCC		Latest Northumberland News and Jobs July 22, 2022		Noted + Circulated			
		388 SENRUG			News From SENRUG Amended TTRO 128236772 - B1331 Nedderton Road, Nedderton Village		Noted + Circulated		
		389 NCC Highways		Noted + Circulated					
							Noted + Circulated + Added		
		390Bedlington Singers391NALC392NCC		Request for inclusion in newsletter		to eNewsletter.			
					Member Council Update 29 July 2022		Noted + Circulated		
					Latest Northumberland News and Jobs July 29, 2022		Noted + Circulated		
	b.	Consulta	ations.	_					
		From Descrip				th			
		Northu Counci	mberland County l	Street Park Pl	-		treet names by 25 <sup>th</sup> August 202		
	C.	Invitatio	ns.		1				
		From			Event		Response Details		
		None For This Meeting							

	and Receipts.	noted since las	t Council undate. All pourports gross of V	лт				
Payee		Amount £. p	t Council update. All payments gross of V. Description	Notes				
DL Maintenanc	e & Repair	357.69	Bus Shelter Repairs					
Reay Security	' Limited	83.04	CCTV Charges					
Reay Security	<sup>,</sup> Limited	504.00	Play Area Locking Charges					
Bedlington Comm	unity Centre	45.00	Armed Forces Day Refreshments					
Reay Security	Limited	809.64	CCTV Charges					
Talk Talk Bu	isiness	45.54	Telephone + Internet					
Northumberland C	ounty Council	3,786.72	Payroll Costs (June)					
Wireless Logi	c Limited	499.20	CCTV Sim Charges					
Broxap Lir	nited	877.08	Litter Bins + Liners					
Bedlington and Distr Group	-	500.00	Community Chest Funding Payment					
Reay Security	Limited	83.04	CCTV Charges					
Alan Neal Gra	Alan Neal Graphics Ltd		Bus Shelter Art – Design Print and Installation.					
DL Maintenanc		112.00	Litter Bin Repairs					
Bedlington Salva		500.00	Food Bank Donation	S137				
Wansbeck Valley		500.00 23.98	Food Bank Donation	S137				
	Zen Internet Ltd		Domain Registration Fees					
Northumberland C	ounty Council	3,786.72	Payroll Costs (July)					
Where comments hav	Other Planning Applications Where comments have not been requested.							
Ref.	Description							
22/02430/MISC	Notification made under Regulation 5 of the Electronic Communi- (Conditions and Restrictions) Regulations 2003. 28 days in advance, or install equipment. Proposal to incorporates the installation of 1x DSI cabinet olive green,Height 1300mm x Length 800mm x Depth 450mm. Dunstanburgh Close Alnwick Drive Hazelmere Bedlington Norther							
f. Planning decisions no	tified to West Be	dlington Town C	Council by Northumberland County Coun	cil.				
Ref.		-	escription	Decision				
22/01975/FUL	North elevation, change to South	n extension to W material change elevation gable.	/est elevation, decking extension to to North elevation balcony and material Location Byre Dene House Penny Lane Northumberland NE22 6HD.	GRANTED				
g. <b>Police Report.</b> No report for this meet The next scheduled reg	•	September 2022	2 meeting.					
h. Financial Update / Ban	Financial Update / Bank Reconciliation.							
	I. The Council are asked to note a checked bank							
I. The Council a	reconciliation of £287,609.11 as of 31st July							
I. The Council a reconciliation	2022 and a Deposit Account Balance of							
I. The Council a reconciliation 2022 and a D		£100,456.74 as of 31st July 2022. Note re Bank Reconciliation— In accordance with revised The Council <b>NOTED</b> the bank reconc						
I. The Council a reconciliation 2022 and a D £100,456.74			The Council NOTED the head use on a	lt = +t =				
I. The Council a reconciliation 2022 and a D £100,456.74 Note re Bank Reconci	liation– In accord	ance with revise	d The Council <b>NOTED</b> the bank reconci	liation.				
I. The Council a reconciliation 2022 and a D £100,456.74	liation– In accord Controls Council	ance with revise lor Todd as the	d The Council <b>NOTED</b> the bank reconci	liation.				
I. The rec 202	0 456 74			50,450.74 05 01 5150 501 y 2022.				

22/153	i.	Matters for Information Only					
		Any matters that members would like to bring to the attention of other members and residents. For Information					
		only no proposals or vo	only no proposals or voting on these matters.				
		Councillors	Councillor Todd advised members that she would be unable to attend September				
			and October meeting because of her holiday commitments.				
		Town Clerk	Nothing to report.				
22/154	j.	Meeting Close and Date of Next Meeting. RESOLVED the next scheduled meeting of the Council will be on Thursday 8th September 2022 at 6.30pm in Bedlington Community Centre, Front Street West, Bedlington. The agenda for this meeting will be issued on Wednesday 31st August 2022.					
		The Chair closed the meet	ting at 7.04pm				

## WEST BEDLINGTON TOWN COUNCIL - COUNCILLORS:

Bill Crosby, Paul Hedley, Adam Hogg, Wendy Reed, Christine Taylor, Victoria Thompson, Jayne Todd, Di Wallace, and Russ Wallace.

Signed by Chair

Date