



**PART A - ATTENDANCE / APOLOGIES AND DECLARATIONS OF INTERESTS.**

Min Ref		Attendance / Apologies and Declarations of Interests.	Determination
S23/067		<b>In Attendance</b>	Councillors Hedley, Hogg (Chair), Taylor (until 6.54pm) and Thompson. No members of the public in attendance.
S23/068	a.	<b>Apologies for Absence.</b> i. To receive and note any apologies for absence from Councillors. ii. To consider and determine any dispensations for absent Councillors.	i. Apologies for absence from Councillors Todd and R Wallace were <b>NOTED</b> .  ii. There were no dispensations for absence for this meeting.
S23/069	b.	<b>Declaration of Interests.</b> i. Unless already entered in the Council's Register of Members' interests, members are required to disclose any personal interest, (which includes any disclosable pecuniary interest), they may have in any of the items included on the agenda for the meeting in accordance with the Code of Conduct adopted by the Council on 12th July 2012. ii. To consider any requests for dispensations.	i. There were no Declarations of Interest for this meeting.  ii. No dispensations for this meeting.

**PART B – MATTERS FOR DECISION**

**1. MINUTES OF THE LAST MEETINGS / SUMMARY OF DELEGATED DECISIONS**

		Details of Meeting or Delegated Decisions	Determination
S23/070	a.	To agree and sign as a correct record the minutes of the previous West Bedlington Town Council Services Committee Meeting held on 23rd March 2023.	<b>RESOLVED</b> that the minutes of the West Bedlington Town Council Services Committee held on 23rd March 2023 are <b>APPROVED</b> as a true record.
S23/071	b.	To discuss any matters arising from the minutes of the last meeting that are not included as agenda items	Councillor Thompson reported that in relation to Min S23/057 the offending graffiti had now been removed.

**2. MATTERS FOR DISCUSSION / DECISION**

		Matters for Discussion / Decision	Determination
S23/072	c.	<b>Community Defibrillators.</b> The Committee are asked to consider an offer to host an additional Community Defibrillator at Coffin Chapel, Vulcan Place, Bedlington NE22 5DF. (Email distributed to members). Estimated Annual Leasing Charges £386.90 for Cabinet and £386.90 for defibrillator. Estimate of installation costs £210.00.	<b>RESOLVED</b> to provide an additional Community Defibrillator on an external wall at Coffin Chapel, Vulcan Place, Bedlington NE22 5DF.

S23/073	d.	<b>Planning Applications – Where Comments Have Been Requested.</b> The Council are asked to discuss and decide if it wishes to make any comments in relation to the Planning applications received for comment.							
		<table border="1"> <thead> <tr> <th>Ref.</th> <th>Description</th> <th>Response Due Date</th> </tr> </thead> <tbody> <tr> <td></td> <td>None For this meeting</td> <td></td> </tr> </tbody> </table>	Ref.	Description	Response Due Date		None For this meeting		<table border="1"> <thead> <tr> <th>Determination</th> </tr> </thead> <tbody> <tr> <td>None For this meeting</td> </tr> </tbody> </table>
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S23/074	e.	<b>Bus Shelters</b> <b>New Bus Shelters at Longridge Farm.</b> Proposal to purchase and install new bus shelter(s) adj. Longridge Farm development (subject to obtaining the appropriate permissions). Councillor Hogg.	<b>RESOLVED</b> to contact Planning Enforcement for an update in relation to the discharge of planning conditions.						
S23/075	f.	<b>Environmental</b> <b>Woodland at Broadoaks Development.</b> Proposal to escalate The Town Councils outstanding enquiry to Northumberland County Councils Planning Enforcement Team re woodland at Broadoaks. Councillor Hogg.	<b>RESOLVED</b> to escalate The Town Councils outstanding enquiry to Northumberland County Councils Planning Enforcement Team re woodland at Broadoaks to Head of NCC Planning, Leader of NCC Council and NCC Chief Executive Officer.						

### PART C – MATTERS FOR INFORMATION OR TO BE NOTED

Matters for Information or To Be Noted (not for decision)							
S23/074	a.	<b>Bus Shelters</b>					
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S23/075	b.	<b>Defibrillators</b>					
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S23/076	c.	<b>CCTV</b>					
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S23/077	d.	<b>Environmental</b>					
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S23/078	e.	<b>Litter Bins</b>					
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			<ul style="list-style-type: none"> <li>○ Litter Bin Centurion Way is to be replaced following request from NCC (bin cover has been removed and discarded). Replacement Bin ordered awaiting delivery and installation.</li> <li>○ A small number of minor repairs (hinge and lock lubrication etc) has been ordered following feedback from NCC operatives.</li> </ul>	
		2	Any member updates	No members update.
S23/079	f.	<b>Play Areas</b>		
		1	Work In Progress / Recently Completed	○ 20 Acre Play Area. Swing replacement parts ordered awaiting delivery – swing removed for safety.
		2	Any member updates	○ Councillor Thompson commented that the play area at 20 Acre Playing field was always at full capacity and asked how members would feel about providing some additional play equipment. The Clerk advised that because of the extent of investment likely that such a plan should first be presented to a full council meeting to approve or otherwise.
S23/080	g.	<b>Public Seats</b>		
		1	Work In Progress / Recently Completed	○ No further update for this meeting.
		2	Any member updates	No members update.
S23/081	h.	<b>School Art in Bus Shelters.</b>		
		1	Work In Progress / Recently Completed	○ No further update for this meeting.
		2	Any Member Updates.	<ul style="list-style-type: none"> <li>○ Councillors Hogg and Hedley reported some Artwork was peeling within some of the bus shelters.</li> <li>○ Members would like to provide a “Theme” for future artwork. Consideration of a Theme and the number and location of shelters for an update of art work to be added to the next meeting agenda.</li> </ul>
S23/082	i.	<b>Speed Reduction Signs.</b>		
		1	Work In Progress / Recently Completed	○ No further update for this meeting.
		2	Any Member Updates.	<ul style="list-style-type: none"> <li>○ Councillor Thompson suggested that the current signs at Church Lane were ineffective after observing numerous vehicles speeding in the area controlled by the speed signs.</li> <li>○ The Chair suggested County Councillor Taylor be made aware of the situation – to see if any additional (or more effective ones) can be installed.</li> <li>○ The Clerk is to ask the Speed Sign provider for any data in relation to the number of instances when the sign observes speeding traffic.</li> </ul>
S23/083	j.	<b>War Memorial.</b>		
		1	Work In Progress / Recently Completed	○ Temporary repair to corner kerbstone undertaking awaiting a permanent repair.
		2	Any Member Updates.	○ Councillor Thompson observed that NCC Neighbourhood Services vehicle had obstructed the vision of other road users whilst parked on the corner of the War Memorial ( to maintain flower beds) and asked if this could be considered in future to avoid a potential accident.
S23/084	k.	<b>Bedlington Community Centre.</b>		
		1	Work In Progress / Recently Completed	○ The Community Centre continues to run on shoestring resources – additional volunteers are needed. Any help and support from residents would be greatly appreciated
		2	Any Member Updates.	○ Councillor Thompson asked how long was remaining on the current lease – The Clerk will check and update members.
S23/085		Items a. to k - <b>All updates NOTED</b>		

S23/086	I.	<p><b>Date of Next Meeting.</b></p> <p><b>RESOLVED</b> The next scheduled meeting of the Services Committee is on Thursday 25th May 2023 at 6.30pm in Bedlington Community Centre, Front Street West, Bedlington.</p> <p>Due to annual leave the Town Clerk will be absent from the meeting.</p> <p>Please note the agenda for this meeting will be issued on Wednesday 17<sup>th</sup> May 2023.</p>
S23/087		The Chair closed the meeting at 7.38pm

**PART D – EXEMPT BUSINESS.**

That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.

		<b>Matters for Discussion / Decision</b>	<b>Determination</b>
S23/088		Nothing For This Meeting	

**WEST BEDLINGTON TOWN COUNCIL - COUNCILLORS:**

Paul Hedley, Adam Hogg, Victoria Thompson, Jayne Todd, Russ Wallace (Councillor Taylor attended this meeting).

**Signed by Chair**

**Date**