



**PART A - ATTENDANCE / APOLOGIES AND DECLARATIONS OF INTERESTS.**

Min Ref		Attendance / Apologies and Declarations of Interests.	Determination
S23/112		<b>In Attendance</b>	Councillors Hedley, Henderson, Hogg (Chair), and Taylor No members of the public in attendance.
S23/113	a.	<b>Apologies for Absence.</b> i. To receive and note any apologies for absence from Councillors. ii. To consider and determine any dispensations for absent Councillors.	i. Apologies for absence from Councillors Thompson Todd and The Town Clerk were <b>NOTED</b> . ii. There were no dispensations for absence for this meeting.
S23/114	b.	<b>Declaration of Interests.</b> i. Unless already entered in the Council's Register of Members' interests, members are required to disclose any personal interest, (which includes any disclosable pecuniary interest), they may have in any of the items included on the agenda for the meeting in accordance with the Code of Conduct adopted by the Council on 12th July 2012. ii. To consider any requests for dispensations.	i. There were no Declarations of Interest for this meeting.  ii. No dispensations for this meeting.

**PART B – MATTERS FOR DECISION**

**1. MINUTES OF THE LAST MEETINGS / SUMMARY OF DELEGATED DECISIONS**

		Details of Meeting or Delegated Decisions	Determination
S23/115	a.	To agree and sign as a correct record the minutes of the previous West Bedlington Town Council Services Committee Meeting held on 25th May 2023.	<b>RESOLVED</b> that the minutes of the West Bedlington Town Council Services Committee held on 25th May 2023 are <b>APPROVED</b> as a true record. <b>Thanks</b> to Councillor Taylor for taking the meeting notes.
S23/116	b.	To discuss any matters arising from the minutes of the last meeting that are not included as agenda items	Councillor Taylor explained where the relocated Litter Bin currently on The Hartlands should be relocated to on the "Red Ash Path".

**2. MATTERS FOR DISCUSSION / DECISION**

		Matters for Discussion / Decision	Determination
S23/117	a.	<b>Election Of Committee Deputy Chair</b> <i>It is at the Committees discretion whether to elect a Deputy Chair or not.</i> The Committee are asked to decide upon the election of a Deputy Committee Chair (if appropriate).	<b>RESOLVED</b> to elect Councillor Thompson as the Deputy Committee Chair.

S23/118	b.	<p><b>Bus Shelters</b> – Quote for repainting of “old style with apex roof” Bus Shelters. The Committee are requested to decide upon a quote for the repainting of 7 (seven) “old style with apex roof bus shelters at 3 x A1068 Hartford Road and 4 x B1331 Netherton Road / North Ridge Bedlington. (Quote distributed to members).</p>	<p><b>RESOLVED to APPROVE</b> the supplied quote from Springview Property Maintenance for the painting of the bus shelters.</p>								
S23/119	c.	<p><b>Planning Applications – Where Comments Have Been Requested.</b> The Council are asked to discuss and decide if it wishes to make any comments in relation to the Planning applications received for comment.</p> <table border="1"> <thead> <tr> <th>Ref.</th> <th>Description</th> <th>Response Due Date</th> </tr> </thead> <tbody> <tr> <td></td> <td>None For This Meeting</td> <td></td> </tr> </tbody> </table>	Ref.	Description	Response Due Date		None For This Meeting		<table border="1"> <thead> <tr> <th>Determination</th> </tr> </thead> <tbody> <tr> <td>None For This Meeting</td> </tr> </tbody> </table>	Determination	None For This Meeting
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**PART C – MATTERS FOR INFORMATION OR TO BE NOTED**

Matters for Information or To Be Noted (not for decision)									
S23/120	a.	<p><b>Bus Shelters</b></p> <table border="1"> <tr> <td>1</td> <td>Work In Progress / Recently Completed</td> <td> <ul style="list-style-type: none"> <li>○ Awaiting reply from Planning Enforcement re Longridge Farm development Planning conditions.</li> <li>○ Repainting of “old style” bus shelters on current agenda.</li> <li>○ Nothing further for this meeting.</li> </ul> </td> </tr> <tr> <td>2</td> <td>Any member updates.</td> <td> <ul style="list-style-type: none"> <li>○ Councillor Hedley advised that a number of bus timetables had been defaced. Councillor Hedley will also advise Northumberland County Council.</li> </ul> </td> </tr> </table>		1	Work In Progress / Recently Completed	<ul style="list-style-type: none"> <li>○ Awaiting reply from Planning Enforcement re Longridge Farm development Planning conditions.</li> <li>○ Repainting of “old style” bus shelters on current agenda.</li> <li>○ Nothing further for this meeting.</li> </ul>	2	Any member updates.	<ul style="list-style-type: none"> <li>○ Councillor Hedley advised that a number of bus timetables had been defaced. Councillor Hedley will also advise Northumberland County Council.</li> </ul>
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S23/124	e.	<p><b>Litter Bins</b></p> <table border="1"> <tr> <td>1</td> <td>Work In Progress / Recently Completed</td> <td> <ul style="list-style-type: none"> <li>○ No Change since previous meeting – repeated below for info only.</li> <li>○ Litter Bin at Link Avenue to be replaced – new bin delivered currently awaiting installation.</li> <li>○ Bin at Black Path / Westmoreland Avenue still awaiting repair.</li> <li>○ Post mounted bin at Bus Stop Ridge Terrace Near West End School to be replaced with ground mounted (larger capacity) bin following request from NCC. Bin has been delivered currently awaiting installation.</li> </ul> </td> </tr> </table>		1	Work In Progress / Recently Completed	<ul style="list-style-type: none"> <li>○ No Change since previous meeting – repeated below for info only.</li> <li>○ Litter Bin at Link Avenue to be replaced – new bin delivered currently awaiting installation.</li> <li>○ Bin at Black Path / Westmoreland Avenue still awaiting repair.</li> <li>○ Post mounted bin at Bus Stop Ridge Terrace Near West End School to be replaced with ground mounted (larger capacity) bin following request from NCC. Bin has been delivered currently awaiting installation.</li> </ul>			
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			<ul style="list-style-type: none"> <li>○ NCC have agreed to The Town Councils request to relocate the litter bin on the main path Ridge Terrace (opposite the pedestrian crossing island - approx. 60 meters from the corner with Hazelmere Avenue) to the grass verge on the corner of Hazelmere / North Ridge, following a resident's request. Bin awaiting relocation.</li> <li>○ Litter Bin Centurion Way is to be replaced following request from NCC (bin cover has been removed and discarded). Replacement Bin ordered awaiting delivery and installation.</li> <li>○ A small number of minor repairs (hinge and lock lubrication etc) has been ordered following feedback from NCC operatives.</li> </ul>
		2	Any member updates <ul style="list-style-type: none"> <li>○ Damaged litter bin outside Creative Chicken has now been repaired and returned to its location at no cost to the Council.</li> <li>○ The removed litter bin (fire damage) on the footpath above Woosington Court will not be replaced.</li> <li>○ Councillor Taylor asked if The Council could obtain quotes for the regular maintenance of the cast iron bins on Front Street, Bedlington. Town Clerk to pursue.</li> </ul>
S23/125	f.	<b>Play Areas</b>	
		1	Work In Progress / Recently Completed <ul style="list-style-type: none"> <li>○ 20 Acre Play Area working group to create a specification for the possible extension of the existing provision.</li> <li>○ 20 Acre Play Area. Swing now repaired.</li> </ul>
		2	Any member updates <ul style="list-style-type: none"> <li>○ Thanks to Councillor Taylor for arranging a replacement padlock for the Meadowdale Play Area gates.</li> <li>○ Councillor Henderson asked if service provider could be reminded that the Meadowdale Play Area gates should be locked at 8pm each evening. Town Clerk to remind service provider.</li> </ul>
S23/126	g.	<b>Public Seats</b>	
		1	Work In Progress / Recently Completed <ul style="list-style-type: none"> <li>○ No further update for this meeting.</li> </ul>
		2	Any member updates <ul style="list-style-type: none"> <li>○ Councillor Hedley advised of some loose seat lathes a seat on Schalksmuhle Road, Bedlington. Town Clerk to arrange a repair.</li> </ul>
S23/127	h.	<b>School Art in Bus Shelters.</b>	
		1	Work In Progress / Recently Completed <ul style="list-style-type: none"> <li>○ Clerk to progress 8 (eight) new replacement designs.</li> <li>○ No further update.</li> </ul>
		2	Any Member Updates. <ul style="list-style-type: none"> <li>○ Nothing For This Meeting</li> </ul>
S23/128	i.	<b>Speed Reduction Signs.</b>	
		1	Work In Progress / Recently Completed <ul style="list-style-type: none"> <li>○ No further update.</li> </ul>
		2	Any Member Updates. <ul style="list-style-type: none"> <li>○ Councillor Henderson asked about the provision of a speed safety sign on North Ridge / High Ridge Bedlington. This is a matter for Northumberland County Council.</li> </ul>
S23/129	j.	<b>War Memorial.</b>	
		1	Work In Progress / Recently Completed <ul style="list-style-type: none"> <li>○ No Further Update for This Meeting</li> </ul>
		2	Any Member Updates. <ul style="list-style-type: none"> <li>○ Nothing For This Meeting</li> </ul>
S23/130	k.	<b>Bedlington Community Centre.</b>	
		1	Work In Progress / Recently Completed <ul style="list-style-type: none"> <li>○ No Further Update for This Meeting</li> </ul>
		2	Any Member Updates. <ul style="list-style-type: none"> <li>○ Members discussed some issues recently encounter at a Town Council event within the Community Centre.</li> </ul>
S23/131		Items a. to k - <b>All updates NOTED</b>	

S23/132	I.	<b>Date of Next Meeting.</b> <b>RESOLVED</b> The next scheduled meeting of the Services Committee is on Thursday 27th July 2023 at 6.30pm in Bedlington Community Centre, Front Street West, Bedlington. Please note the agenda for this meeting will be issued on Wednesday 19 <sup>th</sup> July 2023.
S23/133		The Chair closed the meeting at 6.58pm

**PART D – EXEMPT BUSINESS.**

That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.

		<b>Matters for Discussion / Decision</b>	<b>Determination</b>
S23/134		Nothing For This Meeting	

**WEST BEDLINGTON TOWN COUNCIL - COUNCILLORS:**

Paul Hedley, Cath Henderson, Adam Hogg, Christine Taylor, Victoria Thompson, Jayne Todd.

Signed by Chair

Date