

To: **ALL MEMBERS OF THE COUNCIL**

You are hereby summonsed to attend the meeting of **WEST BEDLINGTON TOWN COUNCIL** to be held at **Bedlington Community Centre**, Front Street West, Bedlington.
On Thursday 9th March 2023 at 6.30pm.



The agenda for the meeting is set out below.
Steven Young - Town Clerk
1st March 2023

PRESENTATIONS

- Northumbria Police have been invited to present a regular Police Report. (Part C item g.)
- An invitation to present in support of their Community Chest Application has been sent to Northumberland Scouts. (Part B item a i.).

QUESTIONS TO THE COUNCIL

- The Chair will invite members of the public present to put questions and bring matters to the attention of the Council.
- This question time will last for a period of up to 15 minutes overall (which may be extended if the Chairman deems it necessary)
- To give every member of the public a fair chance of asking a question, the number of questions asked by any individual person may be limited at the Chairs discretion. The above covers both verbal and written submissions.
- Any member of the public who speaks should first state their name and address.

Please note that Members of the Public are not permitted to speak after question time is completed.

PART A - ATTENDANCE / APOLOGIES AND DECLARATIONS OF INTERESTS.

Attendance / Apologies and Declarations of Interests.	
a.	Apologies for Absence. i. To receive and note any apologies for absence from Councillors. ii. To consider and determine any dispensations for absent Councillors.
b.	Declaration of Interests. i. Unless already entered in the Council's Register of Members' interests, members are required to disclose any personal interest, (which includes any disclosable pecuniary interest), they may have in any of the items included on the agenda for the meeting in accordance with the Code of Conduct adopted by the Council on 12th July 2012. ii. To consider any requests for dispensations. Members are reminded that if they have any personal interests of a prejudicial nature, they must not participate in any discussion or vote on the matter and must leave the room. Any member needing clarification should contact the Town Clerk.

PART B – MATTERS FOR DECISION

1. MINUTES OF THE LAST MEETINGS / SUMMARY OF DELEGATED DECISIONS

Details of Meeting or Delegated Decisions	
a.	To agree and sign as a correct record the minutes of West Bedlington Town Council Meeting held on 9th February 2023.
b.	To discuss any matters arising from the minutes of the last meeting that are not included as agenda items.

2. MATTERS FOR DISCUSSION / DECISION

Matters for Discussion / Decision							
a.	<p>Community Chest / Pupils Fund Applications The Council are requested to discuss and decide upon the following funding applications:</p> <ul style="list-style-type: none"> i. Community Chest Application from Northumberland Scouts. ii. Pupils Fund Application from St Bede's Catholic Primary School. iii. Pupils Fund Application from Whitley Memorial C of E Primary School. 						
b.	<p>County Councillor Communication Protocol. Minute 21/89 APPROVED a DRAFT County Councillor Communication Protocol. County Councillors have now had an opportunity to comment upon the DRAFT and have signalled their approval subject to one minor change. The Council are now asked to APPROVE to revised County Councillor Protocol. (DRAFT protocol distributed to members).</p>						
c.	<p>2023 Pantomime. The Council are requested and discuss and decide upon a preferred provider for its 2023 Pantomime. Following an approach from last year's provider asking The Council to secure a future booking on one of only two available dates in December 2023 at the same cost as in 2022 (£2500 for 3 performances). Several alternative quotes have been secured within the very short time frame and The Council are asked to discuss and decide upon a preferred provider from all the proposals provided against the option of rebooking with the current provider. (all new quotes distributed to members).</p>						
d.	<p>The Coronation of King Charles III. The Council are asked if they would like to purchase any Coronation Memorabilia for distribution through the community. (NB No budget provision has been provided so any agreed expenditure would need to be met from the Councils reserves). The Council are asked to decide on the nature / type of the memorabilia (if any) and to agree to a budget(s) (if any) for any expenditure occurred.</p>						
e.	<p>External Meetings To receive feedback from Councillors from any external meetings since the date of the last Council meeting.</p>						
f.	<p>Services Committee.</p> <ul style="list-style-type: none"> 1. Any recommendations from The Services Committee for decision by full Council. 2. The Services Committee Chair (Councillor Hogg) will provide a verbal report of any meeting decisions. 						
g.	<p>Planning Working Group Planning Applications – Considered by Planning Working Group - Where Comments Have Been Requested. After considering any recommendation of its Planning Working Group, The Council are asked to discuss and decide if it wishes to make any comments in relation to the Planning applications received for comment.</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 15%;">Ref.</th> <th style="width: 65%;">Description</th> <th style="width: 20%;">Response Due Date</th> </tr> </thead> <tbody> <tr> <td></td> <td>None for this meeting</td> <td></td> </tr> </tbody> </table> <p>Note: recent notified planning decisions and other planning applications (where comments have not been requested) are shown in PART C for information only).</p>	Ref.	Description	Response Due Date		None for this meeting	
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h.	<p>Other Working Groups / Committees (items for decision or discussion).</p> <ul style="list-style-type: none"> 1. Any Recommendations from Other Working Groups for decision by full Council. 2. Any Other Items from Working Groups) – The Working Group Chair will feedback to the Council any other items discussed, any ongoing and future matters been worked upon by the working group. 						

PART C – MATTERS FOR INFORMATION OR TO BE NOTED

Matters for Information or To Be Noted				
a.	Correspondence.			
	The Council are requested to accept all correspondences and the actions noted in respect of each.			
	Ref	From	Brief Description	Action Taken
	45	Northumberland County Council	(Dog Control) Public Spaces Protection Order	Noted + Circulated
	46	Resident	Request for historical information about The Tower in Church Lane, Bedlington	Noted + Circulated
	47	Community Action Northumberland	CAN Enews 3 February 2023	Noted + Circulated
	48	Northumberland County Council	Latest Northumberland News and Jobs February 3, 2023	Noted + Circulated
	49	NALC	Enews February 2023	Noted + Circulated
	50	Northumbria Connected	Safer Internet Day	Noted + Circulated
	51	Resident	Update re representing Northumberland at the English schools XC championships in March.	Noted + Circulated
	52	North of Tyne Combined Authority	No NTCA Precept on Council Tax for 4th Year Running	Noted + Circulated
	53	Northumberland County Council	Latest Northumberland News and Jobs February 10, 2023	Noted + Circulated
	54	Northumbria Connected	Crime Update	Noted + Circulated
	55	Northumberland County Council	Cramlington, Bedlington & Seaton Valley Local Area Council	Noted + Circulated
	56	Northumbria Connected	Bedlington Neighbourhood Policing Team Introduction	Noted + Circulated
	57	SENRUG	Next Meeting - 9 th March 2023	Noted + Circulated
	58	Northern Powergrid	Amber Wind Weather Alert	Noted + Circulated
	59	NCC Climate Change Team	Funding opportunities	Noted + Circulated
	60	Bedlington Salvation Army	Note of Thanks for Donation	Noted + Circulated
	61	King Ramps	Skate Workshops	Noted + Circulated
62	Resident	Publication of Members Attendance	Noted + Circulated + Replied	
63	Resident	Financial Assistance Request	Noted + Circulated + Replied	
64	NALC /SLCC	Civility and Respect	Noted + Circulated	
b.	Consultations.			
	From	Description	Details	
	None For This Meeting			
c.	Invitations.			
	From	Event	Response Details	
	Devolution Deal - public event	4pm on Wednesday, 15 February 2023, at St James' Church Hall, Pottergate, Alnwick, NE66 1JW	Open to ALL	
Head of Cultural Services / Interim Service Director Northumberland County Council	Invitation to the NCC Filming Friendly Seminar - 10 March	Open to all members		

d.	<p>Schedule of Payments and Receipts. Details of payments and (receipts) to be noted since last Council update. All payments gross of VAT.</p> <table border="1"> <thead> <tr> <th>Payee</th> <th>Amount £. p</th> <th>Description</th> <th>Notes</th> </tr> </thead> <tbody> <tr> <td>Northumberland County Council</td> <td>3,947.84</td> <td>January Payroll Costs</td> <td></td> </tr> <tr> <td>Northumberland County Council</td> <td>-2,300.00</td> <td>County Councillor Taylor Small Claims Funding Receipt</td> <td></td> </tr> <tr> <td>Springview Landscaping</td> <td>40.00</td> <td>Repairs to curb stone</td> <td></td> </tr> <tr> <td>Springview Landscaping</td> <td>40.00</td> <td>Repairs to curb stone</td> <td></td> </tr> <tr> <td>Reay Security Limited</td> <td>83.04</td> <td>CCTV Charges</td> <td></td> </tr> <tr> <td>Smart Office Systems Ltd</td> <td>26.40</td> <td>Printer Costs</td> <td></td> </tr> <tr> <td>Smart Office Systems Ltd</td> <td>9.60</td> <td>Printer Costs</td> <td></td> </tr> <tr> <td>DL Maintenance & Repair</td> <td>248.27</td> <td>Bus Panel Repairs</td> <td></td> </tr> <tr> <td>D&M Fencing Ltd</td> <td>288.00</td> <td>Christmas Tree Picket Fence</td> <td></td> </tr> <tr> <td>Glassfibre Flagpole Ltd</td> <td>300.00</td> <td>Flagpole Annual Service</td> <td></td> </tr> <tr> <td>Viking Payments</td> <td>90.40</td> <td>Paper and Stationery</td> <td></td> </tr> <tr> <td>Widescope Web Design</td> <td>432.00</td> <td>Website Hosting Annual Fee</td> <td></td> </tr> <tr> <td>Talk Talk Business</td> <td>48.54</td> <td>Telephone + Internet Charges</td> <td></td> </tr> <tr> <td>Bedlington Food Bank</td> <td>1,000.00</td> <td>Food Bank Donation (Jan + Feb)</td> <td></td> </tr> <tr> <td>Reay Security Limited</td> <td>809.64</td> <td>CCTV Charges</td> <td></td> </tr> <tr> <td>Reay Security Limited</td> <td>446.40</td> <td>Meadowdale Gates Opening + Closing</td> <td></td> </tr> <tr> <td>Reay Security Limited</td> <td>83.04</td> <td>CCTV Charges</td> <td></td> </tr> <tr> <td>Springview Landscaping</td> <td>260.00</td> <td>Bus Shelter Access Path</td> <td></td> </tr> <tr> <td>Bedlington Salvation Army</td> <td>500.00</td> <td>Food Bank Donation (Feb)</td> <td></td> </tr> <tr> <td>Wansbeck Valley Food Bank</td> <td>500.00</td> <td>Food Bank Donation (Feb)</td> <td></td> </tr> <tr> <td>Wireless Logic Limited</td> <td>539.14</td> <td>CCTV Sim Charges</td> <td></td> </tr> <tr> <td>Northumberland County Council</td> <td>3,947.84</td> <td>February Payroll Costs</td> <td></td> </tr> <tr> <td>Northumberland County Council</td> <td>12,590.40</td> <td>Christmas Lights Charges</td> <td></td> </tr> </tbody> </table>	Payee	Amount £. p	Description	Notes	Northumberland County Council	3,947.84	January Payroll Costs		Northumberland County Council	-2,300.00	County Councillor Taylor Small Claims Funding Receipt		Springview Landscaping	40.00	Repairs to curb stone		Springview Landscaping	40.00	Repairs to curb stone		Reay Security Limited	83.04	CCTV Charges		Smart Office Systems Ltd	26.40	Printer Costs		Smart Office Systems Ltd	9.60	Printer Costs		DL Maintenance & Repair	248.27	Bus Panel Repairs		D&M Fencing Ltd	288.00	Christmas Tree Picket Fence		Glassfibre Flagpole Ltd	300.00	Flagpole Annual Service		Viking Payments	90.40	Paper and Stationery		Widescope Web Design	432.00	Website Hosting Annual Fee		Talk Talk Business	48.54	Telephone + Internet Charges		Bedlington Food Bank	1,000.00	Food Bank Donation (Jan + Feb)		Reay Security Limited	809.64	CCTV Charges		Reay Security Limited	446.40	Meadowdale Gates Opening + Closing		Reay Security Limited	83.04	CCTV Charges		Springview Landscaping	260.00	Bus Shelter Access Path		Bedlington Salvation Army	500.00	Food Bank Donation (Feb)		Wansbeck Valley Food Bank	500.00	Food Bank Donation (Feb)		Wireless Logic Limited	539.14	CCTV Sim Charges		Northumberland County Council	3,947.84	February Payroll Costs		Northumberland County Council	12,590.40	Christmas Lights Charges	
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g.	<p>Police Report. The Council are requested to NOTE the Police Report provided. The next scheduled regular report is for June 2023 meeting.</p>																																																																																																
h.	<p>Bank Reconciliation I. The Council are asked to note a checked bank reconciliation of £253,701.02 as of 28th February 2023 and a Deposit Account Balance of £100,596.53 as of 28th February 2023. Note re Bank Reconciliation– In accordance with revised Statement of Internal Controls Councillor J Todd as the nominated member has independently verified the monthly bank reconciliation.</p>																																																																																																

i.	<p>Date of Next Meeting. The next scheduled meeting of the Council will be on Thursday 13th April 2023 at 6.30pm in Bedlington Community Centre, Front Street West, Bedlington. The agenda for this meeting to be issued on Wednesday 5th April 2023.</p>
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PART D – EXEMPT BUSINESS.

That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.

Matters for Discussion / Decision / Information	
a.	<p>Community Event Planner.</p> <ul style="list-style-type: none"> i. The Council are asked to approve the appointment of a Community Event Planner following further interviews on 1st March 2023. ii. The Council are requested to discuss and decide upon a management and reporting system for the Community Event Planner (now that The Events Working Group has been discontinued). iii. The Council are requested to discuss and decide upon a proposal from The Event Planner to hire the services of a current member of the Council.

WEST BEDLINGTON TOWN COUNCIL - COUNCILLORS: Bill Crosby, Paul Hedley, Adam Hogg, Wendy Reed, Christine Taylor, Victoria Thompson, Jane Todd, Diane Wallace, Russ Wallace.