

To: **ALL MEMBERS OF WEST BEDLINGTON TOWN COUNCIL SERVICES COMMITTEE**



**WEST BEDLINGTON  
TOWN COUNCIL**

You are hereby requested to attend a meeting of **WEST BEDLINGTON TOWN COUNCIL, SERVICES COMMITTEE** to be held at **Bedlington Community Centre**, Front Street West, Bedlington on **Thursday 27th July 2023 at 6.30pm.**

The agenda for the meeting is set out below.  
Steven Young - Town Clerk – 19<sup>th</sup> July 2023.

**PART A - ATTENDANCE / APOLOGIES AND DECLARATIONS OF INTERESTS.**

| <b>Attendance / Apologies and Declarations of Interests.</b> |  |
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| a.   | <b>Apologies for Absence.</b><br>To receive and note any apologies for absence from Committee Members.   |
| b.   | <b>Declaration of Interests.</b><br>i. Unless already entered in the Council's Register of Members' interests, members are required to disclose any personal interest, (which includes any disclosable pecuniary interest), they may have in any of the items included on the agenda for the meeting in accordance with the Code of Conduct adopted by the Council on 12th July 2012.<br>ii. To consider any requests for dispensations.<br><i>Members are reminded that if they have any personal interests of a prejudicial nature, they must not participate in any discussion or vote on the matter and must leave the room. Any member needing clarification should contact the Town Clerk.</i> |

**PART B – MATTERS FOR DECISION**

**1. MINUTES OF THE LAST MEETING**

| <b>Details of Meeting</b> |   |
|---------------------------|---|
| a.                        | To agree and sign as a correct record the minutes of the previous West Bedlington Town Council Services Committee Meeting held on 22nd June 2023. |
| b.                        | To discuss any matters arising from the minutes of the last meeting that are not included as agenda items.  |

**2. MATTERS FOR DISCUSSION / DECISION**

| <b>Matters for Discussion / Decision</b> |  |
|--|--|
| a.                                       | <b>Play Areas</b><br>i. <b>Annual ROSPA reports – Statutory Requirement to maintain Play Areas in a safe manner.</b><br>The Committee are asked to review, discuss, and approve any of the recommendations included within the annual ROSPA (Royal Society Prevention of Accidents) reports for play areas at West Lea, Meadowdale and Church Lane. Bedlington. Reports distributed to members.<br>ii. <b>Meadowdale Play Area – Tall Climbing Frame.</b><br>The Committee are asked to consider a resident's request to review the safety / suitability of the large climbing frame located in Meadowdale Play Area and thereafter agree any new / additional measures. Residents request distributed to members. |
| b.                                       | <b>Litter Bins.</b><br>The Committee are requested to discuss and decide upon a request from Northumberland County Councils (NCC) Neighbourhood Services Team for the provision of an additional litter bin to be located on B1331 (Ridge Terrace) at the bottom of the steps leading to Vets4Pets and the pedestrian road crossing. Details of proposed location distributed to members.  |
| c.                                       | <b>Front Street Plant Pots, Tubs and Troughs.</b><br>The Committee are asked to discuss and decide upon quotes for the seasonal planting and (if required) watering of flower pots, tubs and troughs on Front Street, Bedlington. Quote's distributed to members.  |

| d.           | <b>War Memorial</b><br>The Committee are requested to discuss and decide upon a request to add 2 (two) additional names to the War Memorial. Request with background information together with Guidance for War Memorial Custodians distributed to members.  |                   |             |                   |              |   |                 |              |   |                 |
|--------------|--|-------------------|-------------|-------------------|--------------|---|-----------------|--------------|---|-----------------|
| e.           | <b>Bus Shelters</b><br><b>Request for New Bus Shelters - Longridge Farm Development</b><br>The Committee are asked to discuss and decide (in principle) upon a resident's request for the provision of 2 (two) bus shelters at Longridge Farm Development (Choppington Road), Bedlington. <i>If approved by The Committee the funding would need to be agreed by The Town Council at a future Town Council meeting.</i>  |                   |             |                   |              |   |                 |              |   |                 |
| f.           | <b>Planning Applications – Where Comments Have Been Requested.</b><br>The Committee are asked to discuss and decide if it wishes to make any comments in relation to the Planning applications received for comment.   |                   |             |                   |              |   |                 |              |   |                 |
|              | <table border="1"> <thead> <tr> <th>Ref.</th> <th>Description</th> <th>Response Due Date</th> </tr> </thead> <tbody> <tr> <td>23/02345/ADE</td> <td>Advertisement consent for one fascia sign, one projecting sign and two digital promotional screens. Location Greggs Market Place Bedlington Northumberland NE22 5TN</td> <td>28th July 2023.</td> </tr> <tr> <td>23/02344/FUL</td> <td>Proposal for one fascia sign, one projecting sign, two internal digital promotional screen, three air conditioning condenser units and two extract vents. Location Greggs Market Place Bedlington Northumberland NE22 5TN</td> <td>28th July 2023.</td> </tr> </tbody> </table> | Ref.              | Description | Response Due Date | 23/02345/ADE | Advertisement consent for one fascia sign, one projecting sign and two digital promotional screens. Location Greggs Market Place Bedlington Northumberland NE22 5TN | 28th July 2023. | 23/02344/FUL | Proposal for one fascia sign, one projecting sign, two internal digital promotional screen, three air conditioning condenser units and two extract vents. Location Greggs Market Place Bedlington Northumberland NE22 5TN | 28th July 2023. |
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## PART C – MATTERS FOR INFORMATION OR TO BE NOTED

| Matters for Information or To Be Noted (not for decision) |   |   |
|---|---|---|
| a.  | <b>Bus Shelters</b>                     |   |
|   | 1 Work In Progress / Recently Completed | <ul style="list-style-type: none"> <li>○ Planning Enforcement cannot enforce Longridge Farm development Planning conditions for new bus shelters – Council needs to progress new shelters itself or ask the developer to contribute.</li> <li>○ Repainting of “old style” bus shelters awaiting contractor start date.</li> <li>○ “Kicked Out” bottom panel at Red House Farm replaced and fixed.</li> <li>○ Removed panel at Ridge Terrace, Near Hazelmere Estate to be replaced.</li> </ul> |
|   | 2 Any member updates.                   |   |
| b.  | <b>Defibrillators</b>                   |   |
|   | 1 Work In Progress / Recently Completed | <ul style="list-style-type: none"> <li>○ Clerk awaiting quote to instal power supply to progress installation of additional defibrillator at Coffin Chapel.</li> <li>○ Confirmation from Vets 4 Pets that they will provide their own defibrillator.</li> </ul>   |
|   | 2 Any Member Updates.                   |   |
| c.  | <b>CCTV</b>                             |   |
|   | 1 Work In Progress / Recently Completed | <ul style="list-style-type: none"> <li>○ Positive informal meeting with current provider – Committee Chair to progress.</li> </ul>  |
|   | 2 Any member updates                    |   |
| d.  | <b>Environmental</b>                    |   |
|   | 1 Work In Progress / Recently Completed | <ul style="list-style-type: none"> <li>○ Awaiting replies re Planning Enforcement (from previous meeting agenda's).</li> <li>○ Quote to maintain Flower Pots etc on Front Street on current agenda.</li> </ul>  |
|   | 2 Any member updates                    |   |
| e.  | <b>Litter Bins</b>                      |   |
|   | 1 Work In Progress / Recently Completed | <ul style="list-style-type: none"> <li>○ Clerk has requested a quote for regular lubrication of locks and hinges.</li> <li>○ Clerk has requested a quote for the adjustment to hinges on all cast iron bins to improve access etc.</li> <li>○ Request for additional bin at Ridge Terrace on current agenda.</li> </ul>   |
|   | 2 Any member updates                    |   |

|    |   |  |
|----|---|--|
| f. | <b>Play Areas</b>   |  |
|    | 1   | Work In Progress / Recently Completed  |
|    |   | <ul style="list-style-type: none"> <li>o 20 Acre Play Area working group to create a specification for the possible extension of the existing provision.</li> <li>o 20 Acre Play Area. Swing now repaired.</li> <li>o Review of safety / suitability of Climbing Frame at Meadowdale Play Area on current agenda.</li> </ul> |
| 2  | Any member updates  |  |
| g. | <b>Public Seats</b>   |  |
|    | 1   | Work In Progress / Recently Completed  |
|    |   | <ul style="list-style-type: none"> <li>o Repairs carried out to seat lathes at Choppington Road and Schalksmuhle Road, Bedlington.</li> </ul>  |
| 2  | Any member updates  |  |
| h. | <b>School Art in Bus Shelters.</b>  |  |
|    | 1   | Work In Progress / Recently Completed  |
|    |   | <ul style="list-style-type: none"> <li>o 8 new school artworks in progress.</li> </ul>   |
| 2  | Any Member Updates.   |  |
| i. | <b>Speed Reduction Signs.</b>   |  |
|    | 1   | Work In Progress / Recently Completed  |
|    |   | <ul style="list-style-type: none"> <li>o Nothing to report.</li> </ul>   |
| 2  | Any Member Updates.   |  |
| j. | <b>War Memorial.</b>  |  |
|    | 1   | Work In Progress / Recently Completed  |
|    |   | <ul style="list-style-type: none"> <li>o Union Flag replaced – New reserve flag ordered.</li> <li>o Request for additional names on current agenda.</li> </ul>   |
| 2  | Any Member Updates.   |  |
| k. | <b>Bedlington Community Centre.</b>   |  |
|    | 1   | Work In Progress / Recently Completed  |
|    |   | <ul style="list-style-type: none"> <li>o Nothing to report.</li> </ul>   |
| 2  | Any Member Updates.   |  |
| l. | <b>Date of Next Meeting.</b>  |  |
|    | <p>The next scheduled meeting of the Services Committee is on Thursday 24<sup>th</sup> August 2023 at 6.30pm in Bedlington Community Centre, Front Street West, Bedlington.</p> <p>Please note the agenda for this meeting will be issued on Wednesday 16<sup>th</sup> August 2023.</p> |  |

## PART D – EXEMPT BUSINESS.

That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.

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|  | <b>Matters for Discussion / Decision / Information</b> |
|  | None For This Meeting                                  |

## WEST BEDLINGTON TOWN COUNCIL – SERVICES COMMITTEE

### COUNCILLORS:

Paul Hedley, Cath Henderson, Adam Hogg, Christine Taylor, Victoria Thompson, and Jayne Todd.